

**MINUTES OF THE 41ST MEETING OF THE EXECUTIVE COMMITTEE
OF KERALA STATE COUNCIL FOR SCIENCE, TECHNOLOGY AND
ENVIRONMENT HELD ON 05.05.2015 AT SASTHRABHAVAN,
PATTOM, THIRUVANANTHAPURAM.**

The 41st meeting of the Executive Committee of KSCSTE commenced at 11.00 a.m. on 05.05.2015 under the Chairmanship of Dr. Suresh Das, Executive Vice President, KSCSTE. The following members were present:

1. Dr. M. Radhakrishna Pillai
Director, RGCB.
2. Dr. G. C. Gopala Pillai
Managing Director.
3. Prof. Oommen V. Oommen
Chairman, Kerala Biodiversity Board.
4. Er. B. G. Sreedevi
Director, NATPAC.
5. Dr. P. G. Latha
Director, JNTBGRI.
6. Dr. K. K. Ramachandran
Member Secretary, KSCSTE.
7. Dr. George Varghese - Special Invitee
Director, KSCSTE

*Circulated and
confirmed in the
42nd EC.*

Dr. SURESH DAS
Executive Vice President
Kerala State Council for Science,
Technology & Environment
Sasthra Bhavan, Pattom, Thiruvananthapuram-4

The Chairman, Dr. Suresh Das welcomed the members to the 41st meeting Executive Committee of KSCSTE and the following agenda items were taken up.

Agenda Item No. 41.01

Confirmation of the minutes of the 40th meeting of the Executive Committee

Member Secretary informed the members that there was a communication from the Additional Chief Secretary (Home & Vigilance), who was holding charge of Chief Secretary, informing instruction of the Hon'ble Chief Minister (President of KSCSTE) to postpone the Executive Committee meeting scheduled on 19-11-2014, which was informed to the EC Members. This was informed to the Executive Vice President by PS to Hon'ble Chief Minister, by fax as well as by direct delivery of a letter by Additional Chief Secretary (Home & Vigilance). Hence, the Member Secretary informed that he cannot be party to the approval of an irregularly held meeting of EC overriding the instruction of the Hon'ble Chief Minister and the Government.

Member Secretary has also pointed out that the State Council and EC have been reconstituted now based on the irregularities in the constitution of them observed by the Law Department of the Government and hence the minutes of the earlier ECs since its 36th meeting require review. Also, the letter from the Science and Technology Department bearing No. 4584/A4/14/S&TD dated 30-10-2014 directed the Member Secretary to stop all illegal decisions taken in the 38th EC.

At this point the Committee suggested to look into each item of the agenda taken up for the 40th EC meeting on administrative and financial angle within the framework of rules of the KSCSTE by a sub-committee of the EC consisting of Dr. G. C. Gopala Pillai, Dr. Radhakrishna Pillai and Prof. Oommen V. Oommen. The sub-committee can submit the report in the EC for a decision.

Agenda Item No. 41.02

Action taken report on the decisions of the 40th Meeting of the Executive Committee

The Action taken report on the decisions of the 40th EC meeting will be considered later as per the aforementioned decision.

Agenda Item No. 41.03

Introduction of the newly reconstituted Executive Committee

The Executive Committee has taken note of the newly reconstituted EC.

Agenda Item No. 41.04

KSCSTE - Charge arrangement to the post of Executive Vice President in Council Headquarters

The Executive Committee noted the charge arrangement and congratulated Dr. Suresh Das for taking over as the Executive Vice President KSCSTE and Ex-officio Principal Secretary to Government for Science and Technology Department. The EC members assured their whole-hearted support to the EVP for steering the activities of KSCSTE to higher levels of accomplishments of its mandated activities.

Agenda Item No. 41.05

KSCSTE - Recruitment of Administrative/Technical Category through PSC

It has been pointed out that under the compulsory notification of vacancies Act 1959 and submission of employment returns by employers to the Employment Exchanges, vacancies in the Administrative and Technical Categories will be intimated to the Employment Exchange to obtain eligible candidates for the selection along with candidates applied through a public notification from the KSCSTE. The Executive Committee decided that the rule provisions of the recruitment of the said categories



in KSCSTE shall be amended to the above extent as and when the same is approved by the State Council.

Agenda Item No. 41.06

KSCSTE - Appointment of Library and Documentation Officer

The Executive Committee discussed the matter and decided that since the notification was done in 2012, details are to be provided to bring clarity on why the previous meetings of ECs have deferred the item. Since the matter is pending for such a long time, measures such as re-advertising the vacancy providing options for already applied candidates to update their CV.

Agenda Item No. 41.07

KSCSTE - Appointment of Stenographers – Approval for panel of experts for Selection Committee

The Executive Committee approved the panel of experts proposed

Agenda Item No. 41.08

KSCSTE – Qualifications for the post of PA to Member Secretary/ PA to Controller of Administration

The Executive Committee discussed the matter and opined that the candidates with PA positions shall possess minimum qualification of graduation with additional skills of secretarial practices and computer knowledge.

Agenda Item No. 41.09

KSCSTE – Approval for the appointment of Library Assistant in Council Headquarters

The Executive Committee discussed the matter and decided to call for details on the appointment to be considered in the next EC.

Agenda Item No. 41.10

KSCSTE - Assessment Promotion of Administrative Staff to next grade

The Executive Committee decided to ratify the assessment promotion of the Administrative Staff to the next grades subject to the provisions of rules regulations of the KSCSTE.

Agenda Item No. 41.11

MBG – Ratification of advance of an amount of Rs.1.25 lakh (Rupees One lakh and twenty five thousand only) to Dr. R. Prakashkumar, Scientist-F, Director (i/c), Malabar Botanical Garden (MBG)

The Executive Committee ratified the action of releasing advance of Rs. 1.25 lakh to Dr. R. Prakashkumar, Scientist-F, Director (i/c), Malabar Botanical Garden (MBG).

Agenda Item No. 41.12

Proposal for Metabolic Disorders Research Centre as a Grant-in-aid Institution of KSCSTE

The Executive Committee discussed in detail merit of the proposal and decided to not consider the same at present.

Agenda Item No. 41.13

KSCSTE - Revision of DA to employees of KSCSTE and its R&D Centres

The Executive Committee ratified implementation of DA as per the G.O to the employees of KSCSTE and its R&D Centres.

Agenda Item No. 41.14

KSCSTE – Reconstitution of Audit Committee

The Executive Committee decided to reconstitute the Audit Committee with Dr. G. C. Gopala Pillai as Chairman, a nominee from Finance Department of Government of Kerala and the Member Secretary as members of the Committee. It is also noted that the Executive Vice President may request the Finance Department for nominating a suitable person to the Executive Committee so that there will be continuity in the proceedings of the EC.

Agenda Item No. 41.15

KSCSTE –Annual Accounts of KSCSTE for the financial year 2013-14

The Executive Committee approved the annual accounts of the KSCSTE for the financial year 2013-14.

Agenda Item No. 41.16

KSCSTE – Appointment of Internal Auditors of KSCSTE Headquarters

The Executive Committee ratified appointment Internal Auditor. However, the committee decided to re-notify the matter after completion of the present tenure of the Internal Auditor.

Agenda Item No. 41.17

KSCSTE – A Proposal on KSCSTE lecture Series

The Executive Committee agreed to the proposal.

Agenda Item No. 41.18

CWRDM – Approval of Experts (Administrative and Technical Staff) – Assessment Committee/Selection Committee

The Executive Committee approved the panel of experts for the assessment of the Administrative and Technical staff of CWRDM.



Agenda Item No. 41.19

KSCSTE – International Year of Light

Considering the importance of the event, the Executive Committee agreed to the proposal consisting of programmes in connection with the International Year of Light. The Executive Vice President will look into the programmes before finalizing the same.

Agenda Item No. 41.20

Kerala State Centre for Assistive Technology- Training Centre at Farook college

The Executive Committee decided to approve the suggestions submitted for the smooth functioning of the Kerala State Centre for Assistive Technology and its Training Centre at Farook College

Additional Agenda Item No. 41.21.01

KSCSTE – Budget Estimate 2015-16

The Executive Committee approved the Budget Estimate of the KSCSTE and its R&D Centres for the year 2015-16 (attached as Appendix-I)

Additional Agenda Item No. 41.21.02

KSCSTE - Approval of Expert Panel for constitution of Assessment Committee for Scientists from F to G at the KSCSTE Headquarters

The Executive Committee perused the list of experts submitted and suggested certain modifications since some of the experts listed are closely associated with the scientists in the Headquarters of KSCSTE. The committee entrusted the Executive Vice President to constitute the panel of experts appropriately.

Additional Agenda Item No. 41.21.03

Leave Without Salary to Dr. C. P. Rajendran, Scientist-G, NCESS

The Executive Committee decided to treat and regularize the period of leave in respect of Dr. C.P. Rajendran, Scientist-G, NCESS with effect from 1.9.2011 to 31.8.2013 (except 03-09-2013 to 03-11-2013) as Leave without allowance.

Additional Agenda Item No. 41.21.04

KFRI – Dr. P. K. Thulasidas, Scientist, Wood Science and Technology Division & TEAKNET Coordinator – Permission to visit Guayaquil, Ecuador from 11th -15th May 2015 – Approval.

The Executive Committee approved the foreign tour of Dr. P.K. Thulasidas to Guayaquil, Ecuador with effect from 09-05-2015 to 19-05-2015.

Additional Agenda Item No. 41.21.05

KSCSTE – Appointment of Statutory Auditor of KSCSTE for the financial year 2014-15

The Executive Committee approved the proposal to appoint M/s. Mohan & Mohan Associates as the Statutory Auditors of KSCSTE for the financial year 2014-15 also on a consolidated fee as the same as in the previous year.

Additional Agenda Item No. 41.21.06

Request for concurrence of Council Order by Dr. George Chackacherry, Scientist C, CWRDM

The Executive Committee had agreed to the concurring of the KSCSTE Order No. 109/2007/KSCSTE dated 13-09-2007 and entrusted the Executive Vice President to communicate the decision subject to the final remarks of the office of the Accountant General in this respect.

The meeting came to a close at 12.30 P. M.



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Member Secretary

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Member Secretary
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