

**KERALA STATE COUNCIL FOR SCIENCE, TECHNOLOGY AND ENVIRONMENT**

*Minutes of the 65<sup>th</sup> Executive Committee Meeting*

The 65<sup>th</sup> meeting of the Executive Committee of Kerala State Council for Science, Technology and Environment (KSCSTE) commenced at 10.30 AM on 22.11.2024 at Sasthrabhavan, Pattom, Thiruvananthapuram under the chairmanship of Dr.K.P.Sudheer, Executive Vice President, KSCSTE.

**Members Present :**

1. Dr.K.P.Sudheer  
Executive Vice President, KSCSTE
2. Shri.M.Chandra Dathan  
Mentor (Science), Government of Kerala
3. Prof.V.K.Damodaran  
Former Director, Energy Management Centre
4. Dr.Manoj P Samuel  
Executive Director, KSCSTE-CWRDM
5. Dr.Kannan C S Warriar  
Director, KSCSTE-KFRI
6. Smt. Sreelatha Sukumaran  
Additional Secretary to Government, Finance Department
7. Smt. Smitha B Chandra  
Under Secretary to Government, Planning & Economic Affairs Department
8. Dr.A.Sabu  
Member Secretary, KSCSTE

The Chairman, Executive Committee and the Executive Vice President, KSCSTE welcomed all the members to the 65<sup>th</sup> Executive Committee meeting.

Agenda Item No.	Subject	Decision
65.01	Confirmation of the Minutes of the 64 <sup>th</sup> Meeting of the Executive Committee.	Confirmed
65.02	Action taken report on the decisions of the 64 <sup>th</sup> Meeting of the Executive Committee	Member Secretary explained the action taken report in each item;  Item No.64.10 : The Executive Director, CWRDM has raised some

  
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		<p>issues regarding the descent of one of the member of the Assessment Committee of CWRDM. As it involves the internal assessment Committee of CWRDM, the EC deferred the matter to the Management Committee of CWRDM.</p> <p>Item No.64.21 : Member Secretary explained the reason for non issuing the order implementing the EC decision. The Executive Committee suggested to maintain status quo as in per Council (M) Order No.90/2022/KSCSTE dated 01.08.2022.</p> <p>Item No.64.24 : The Executive Director, CWRDM has suggested to increase the Fellowship of the existing Postdoctoral Fellows also. The Executive Committee agreed to re-examine the same.</p> <p>Item No.64.27 : Sri.M.C.Dathan suggested to work out the outcome of changing the working pattern of R&amp;D Centres. <b>The EC decided to convene a meeting of the Directors of R&amp;D Centres before the State Council Meeting.</b></p>
65.03	Reporting of Major Events since the last meeting of Executive Committee	<p>Noted.</p> <p>The Executive Director, CWRDM suggested to include the Director, DoECC in the Management Committee of ICCS.</p> <p>The Executive Vice President has</p>

  
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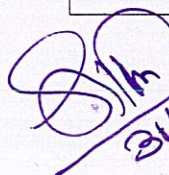
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		<p>also reported that the Hon'ble Chief Minister has kindly consented to visit CWRDM campus on 23.01.2025.</p> <p>Prof.V.K.Damodaran has suggested Council to initiate action to involve NATPAC to study for more innovative solutions for reducing carbon foot prints from vehicles.</p>
65.04	KSCSTE – Consolidated Audited accounts of KSCSTE for the financial year 2023-24	<p>The Executive Committee noticed some errors/lapses in the Audited Accounts such as lack of UC, unsettlement of advances etc. To sort out the issue, it is suggested to convene a Director's meeting . The Finance Officer of KSCTE HQ was invited to explain the situation. The Executive Committee entrusted the Finance Officer to co-ordinate and revise the audited accounts in war foot basis with the Chartered Accountant firm and all R&amp;D Centres. The Audited Accounts to be placed before the State Council after rectifying the errors.</p> <p>The Executive Committee also suggested to constitute a Committee at HQ level to examine the accounts of all R&amp;D Centres immediately.</p>
65.05	KSCST – Corpus Fund – Audited accounts for the financial year 2023-24	Approved.
65.06	KSCSTE – Unification of Corpus Fund Rules of KSCSTE along with its R&D Institutes	<p>Corpus Fund Rules approved subject to removal of the Clause 4 of 'Note' in the Corpus Fund Rules.</p> <p>The EC suggested that own fund of each centre to be limited to Rs.1 crore only. Above 1 crore may be</p>

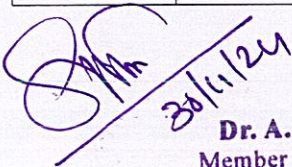
  
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		transferred to Corpus Fund.										
65.07	KSCSTE - Air travel – Delegation of sanctioning powers to Directors/ Executive Director – For air travel approval utilizing external and consultancy project fund	Rejected.										
65.08	KSCSTE - Amendment to the Sub Clause 5.3 of Clause 5 (Section II Part II, Employees' Conduct Rules) of KSCSTE Service Rules, to include new age media communication	Rejected.  Executive Committee decided to issue an appropriate Circular in this regard stating the employees can write any article/document in any media with a disclaimer ' <i>Views expressed in this article is personal and not the views of the Institute</i> '.										
65.09	KSCSTE - Rectification of anomalies in Pay Scales of Office Assistants in KSCSTE and its R&D Centres	Recommended and forwarded to Government.										
65.10	KSCSTE - Procurement of IT components for external/consultancy projects – Exemption from approval of Departmental Technical Committee constituted vide GO(Ms) No.27/2020/S&TD dated, 13.11.2020.	Decided to write to Government for exemption.										
65.11	KSCSTE - Permission to purchase a new vehicle at the Council Headquarters.	Approved.										
65.12	KSCSTE - Granting medical leave to Project Staff	Head of the Institution in consultation with the Principal Investigator of the concerned project may sanction leave without allowance for a period not exceeding three months with a valid Medical Certificate.										
65.13	KSCSTE- Request for enhancement of fellowship amount and other emoluments of project staffs	Approved the enhancement as per G.O.(P)No.29/2021/Fin dated 11.02.2021  <table border="1"> <thead> <tr> <th>Sl No</th> <th>Post</th> <th>Category and remuneration as per G.O.(P) No. 29/2021/Fin dated 11-02-2021</th> <th>Category</th> <th>Maximum monthly Remuneration</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sl No	Post	Category and remuneration as per G.O.(P) No. 29/2021/Fin dated 11-02-2021	Category	Maximum monthly Remuneration					
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		1	Project Fellow & project Engineer with PhD in Basic/Applied science/ MTech	X	₹36,000/-
		2	Project Fellow with 1 <sup>st</sup> class MSc in Basic/Applied science/ BTech	IX	₹32,560/-
		3	Project Assistant/ Research Assistant/ Technical Assistant with 1st class Graduation in any branch of science/ 1st class Diploma in Engineering	VIII	₹30,995/-
		4	Computer Assistant with 1st class Graduation in any subject	VIII	₹30,995/-
65.14	KSCSTE-NATPAC - Establishing an Office Space at Ernakulam	Noted			
65.15	KSCSTE-NATPAC - Request for allotment of land for construction of Regional Office at Kozhikode	Decided to allot space in the land owned by KSCSTE near Kozhikode beach along with other R&D Centres.			
65.16	KSCSTE-NATPAC - Transfer of ownership of land under the possession of the then CESS to NATPAC	Noted.			
65.17	KSCSTE-JNTBGRI - Creating an endowment fund account in JNTBGRI	Approved.			
65.18	KSCSTE-JNTBGRI - Permission to explore the establishment of a Krishi Vigyan Kendra	Approved.			
65.19	KSCSTE-JNTBGRI - Permission to carry out construction work using CSR funds	Permitted.			
65.20	KSCSTE-JNTBGRI - Appointment of Security guards of KSCSTE - JNTBGRI - Ratification	Ratified			
65.21	KSCSTE-CWRDM - Fixation of pay and contribution to employees provident fund - Representation received from Sri. Mahadev M.G., Registrar	<i>Pay Protection</i> - Not approved. However the Executive Committee decided to give the revised pay as per 11 <sup>th</sup> Pay Revision.			

  
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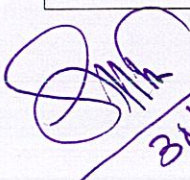
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		EPF Contribution – Decided to wait for Government decision.
65.22	KSCSTE-SRIBS - Request for additional fund for the current financial year 2024-25 to SRIBS	Dropped.
65.23	KSCSTE-SRIBS - Regarding allocation of additional plan funds for continuation of works and new office building function.	Noted. May raise through CSR fund.
65.24	KSCSTE-SRIBS - Regarding the ratification of the expenditure incurred from the currently allocated project allocation for the inauguration of SRIBS - New office building	Noted.
65.25	KSCSTE – Income Tax / Service Tax hearings – Ratification	Ratified.
65.26	KSCSTE - Disbursing 11th Pay Revision arrears in lumpsum to the dependents of deceased employees – Ratification	Ratified
65.27	KSCSTE- Enhancement of Dearness allowances to the employees of KSCSTE and its R&D Centres – Ratification	Ratified
65.28	KSCSTE - Recruitment of Junior Scientists/Scientist B in Council Headquarters – Ratification	Ratified
65.29	KSCSTE - Extension of tenure of Adv. Riji Rajendran as Standing Counsel in KSCSTE to deal with cases coming under Trivandrum jurisdiction – Ratification	Ratified.
65.30	KSCSTE - Permission for the foreign journey of officers of R&D Centres – Ratification	Ratified.
65.31.01	KSCSTE – CWRDM - Show Cause Notice for Non submission of satisfactory explanation on POHW options – Received from EPFO	Deferred. The Executive Committee suggested to seek more time from EPFO as the case is pending with Government.
65.31.02	KSCSTE – Change the designation of office Assistant and Helper as Assistant and Office Attendant respectively.	Dropped.
65.31.03	KSCSTE – KFRI – Panel Of Experts	Approved.

  
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	for new recruitment and assessment promotion of Administrative and technical staff	
65.31.04	Shifting of Scientist posts of R&D Centres	Executive Committee decided to prepare a proposal and submit to Government.
65.31.05	Proposal for reviewing the eligibility of the R&D Centre for Post-Doctoral Fellowship	Approved the proposal.

The meeting concluded at 1.30p.m.



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