

KSCSTE –POST-DOCTORAL FELLOWSHIP 2024

TERMS & CONDITIONS

1. The fellowship is termed as “KSCSTE Post-Doctoral Fellowship”.
2. The selected “Post-Doctoral Fellow” should not have undergone Post-Doctoral Fellowship earlier in KSCSTE or elsewhere.
3. The selected Post-Doctoral Fellow will be eligible for a monthly Post-Doctoral Research fellowship of **Rs. 45,000/-** for the sanctioned duration. Fellows availing rented accommodation are eligible for house rent allowance at the rate prevailing in the Host institution and subject to KSCSTE norms. An annual contingents grant of **Rs. 75,000/-** also will be granted to the Post-doctoral fellow.
4. The Post-Doctoral Fellow should join the approved research centre and should work with a Scientist Mentor who is a permanent employee of the institution. The chosen institution should not be the same as their Ph.D research centre.
5. The Scientist Mentor should have at least 5 years of service left in the Institution before superannuation. The Scientist Mentor should constantly monitor the progress of the project, facilitate smooth implementation of the programme and ensure timely submission of fund Utilization Certificate and Statement of Expenditure by the institute to KSCSTE.
6. The Post-Doctoral Fellow should submit an undertaking from the institution that the institution will extend all Institute and laboratory facilities to the fellow for the successful implementation of the project.
7. The grant is transferred to the Head of the Institution through online account transfer. 1st year grant will be released along with the initial sanction order. The 2nd year grant will be released by KSCSTE on review of Annual progress of the work by the PAC, receipt of Statement of Expenditure and Utilization Certificate subject to the condition *of publication of at least one research paper in a an SCI/Scopus indexed Journal/intimation on acceptance of research paper (or secured at least one patent)* based on the first year research work.
8. It is also mandatory that the Post-Doctoral Fellow participates (Poster/Paper presentation/Participation) in the Kerala Science Congress (KSC) hosted by KSCSTE; at least once during the fellowship tenure. Proof in support of participation in the event should be submitted along with the project completion documents.
9. If the fellow has not published *at least one research paper in an SCI/Scopus indexed Journal/received intimation on acceptance of research paper (or secured at least one patent)* based on the first year research work, the fellowship only for the first 9 months of 2nd project-year will be released by KSCSTE. Fellowship for the remaining 3 months and the Contingency grant for the 2nd year will be released only upon completion of the project, submission of copy of publication/intimation on acceptance of research paper in an SCI/Scopus indexed journal, proof of participation in KSC and settlement of grant.
10. KSCSTE deserves right to terminate the programme at any time if it is found that satisfactory progress is not made in the implementation of the project.
11. The amount should be drawn by the Institution and released to the Post-Doctoral Fellow on monthly basis. Any Unutilized amount at the end of each project year, along with interest accrued (if any), should be mentioned in the Statement of Expenditure and will be adjusted against future release.
12. The subsequent installments will be disbursed by KSCSTE only after receiving Annual progress report and Statement of Expenditure & Utilization Certificate from the Head of institution.

Name & Signature (*with Date*):

Post-Doctoral Fellow

Scientist Mentor

Head of the Institution

13. The Progress report and Statement of Expenditure & Utilization Certificate for the first project year should be submitted preferably within **one month** of completion of the project year.
14. On completion of the tenure of fellowship, the Post-Doc. fellow should submit detailed Final Technical report (FTR) of the research work done during the entire period of fellowship, Statement of Expenditure, Utilization Certificate of the second year and Consolidated Statement of Expenditure of the whole period to KSCSTE, at the earliest and not later than **two months** as on the date of completion of the project. Any Unutilized amount on completion / termination of the programme should be refunded with interest to KSCSTE.
15. The Post-Doctoral Fellow will work purely on contract basis and will not be eligible for any service benefits.
16. The Post-Doctoral fellow shall not discontinue his/her Post-Doctoral Fellowship without prior approval of KSCSTE. In case he/she wishes to discontinue the fellowship prior to completion of the tenure, he/she should submit a request for termination of the programme to KSCSTE. This request should be forwarded through the Scientist Mentor, indicating specific reasons for termination of the programme. On termination of the programme, the Post-Doctoral fellow should submit a detailed consolidated Progress report on the research work done during the period and financial statements within one month of termination of the Fellowship.
17. The Post-Doctoral Fellow should inform KSCSTE about any achievement, patents and submission/ publication of research paper(s) arising out of the sanctioned research work during or after completion of the tenure of Fellowship. Due acknowledgement should be given to KSCSTE in all the publications/patents/ news emanating from the research work.
18. Those who are availing other financial assistance / stipend from other State/Central funding agencies will not be simultaneously eligible for KSCSTE Post-Doctoral Fellowship.
19. For administering the KSCSTE Post-Doctoral Fellowship, the rules of the host institute may be applied.
20. All official communications regarding the research by the Post-Doc Fellow should be submitted to the **Director, KSCSTE**, through the host institution and should necessarily have the endorsement of the Scientist Mentor.
21. The Executive Committee/Programme Advisory Committee, KSCSTE may enforce additional guidelines for the operation of the KSCSTE Post-Doctoral Fellowship from time to time and the host institution/Post-Doc Fellow/Scientist Mentor are required to observe such directions in the conduct of the research work. The Council reserves the right to review and modify the guidelines as and when needed.
22. The decision of the Executive Vice-President, KSCSTE on the question whether there has been break or violation of any of the terms and conditions mentioned shall be final and binding on the Post- Doc Fellow / Host Institute.

I do hereby agree to adhere strictly to the above terms and conditions for availing Post-Doctoral Fellowship of KSCSTE.

Name & Signature (*with Date*):

Post-Doctoral Fellow

Scientist Mentor

Head of the Institution

Place:

Date

(Seal)