

**UTILIZATION CERTIFICATE**  
**OZONE DAY CELEBRATIONS -2019**

**Title of Programme:**.....  
**Date of Programme Conducted**  
**Venue:**.....  
**KSCSTE-File No.**.....

Certified that out of Rs. .... sanctioned by Kerala State Council for Science, Technology and Environment as per Provisional Sanction Letter No. .... dated....., towards financial assistance for the conduct of....., an amount of Rs. ....was utilized for the purpose for which it was sanctioned, leaving a balance of Rs. ....at the close of ..... as shown in the Statement of Expenditure annexed.

**Name & Signature  
of Co-ordinator**

**Name & Signature  
of Head of the Institution  
with seal & date**

**Name & Signature of  
\*Head  
Accountant/Principal  
with seal & date**

**Office Seal with date**

*\*Government Polytechnic Colleges*

**STATEMENT OF EXPENDITURE**  
**OZONE DAY CELEBRATIONS- 2019**

Title of Programme:.....

Date of programme conducted:.....

Venue:.....

KSCSTE-File No.:.....

<b>Receipts</b>	<b>Amount (Rs)</b>	<b>Expenditure/Payments</b>	<b>Amount (Rs)</b>
1. Total Amount Sanctioned from KSCSTE		1. Organizing Expenses	
		2. Honoraria	
		3. Travel Expenses	
		4. Publicity Expenses	
		5. Refreshments	
<b>TOTAL</b>		<b>GRAND TOTAL</b>	

Certified that I have exercised all kinds of checks to see that the KSCSTE grant has been utilized for the purpose for which it was sanctioned by KSCSTE as per vide Council Provisional Sanction Letter No. ...., dated.....

**Name & Signature  
of Co-ordinator**

**Name & Signature  
of Head of the Institution**

**Name & Signature of  
\*Head  
Accountant/Principal**

**Office Seal with Date**

*\* Government- Polytechnic Colleges*