



Kerala State Council for
Science, Technology and
Environment

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Date:28/06/2019

KSCSTE/1700/2019-C3

Sub: **KSCSTE – Quotation for Appointment of Internal Auditors for the year
2019-2020 – reg**

1. Scaled quotations are invited for conducting Internal Audit at KSCSTE Hqs from registered firms of Chartered Accounts. The firms should have been registered with the ICAI at least Five years before the date of submission of quotation. Firms having experience of Internal Audit/Statutory Audit only be considered.
2. Internal Auditors will be appointed for a period of one financial year i.e. 2019-2020.
3. Internal Audit should be conducted on monthly basis.
4. Fee is to be quoted excluding Service Tax. TDS will be deducted as applicable. Service Tax will be paid extra as applicable.
5. Payment of audit fee will be made by electronic mode by KSCSTE after submission of bill or submission of vetted report(S) whichever is later. Payment(s) fees will be released only after submission of vetted report(s).
6. KSCSTE has the right to accept or reject any/all of offers without assigning any reason thereof.
7. Quotation may be addressed to the under signed with superscription **“QUOTATION FOR APPOINTMENT OF INTERNAL AUDITORS”**.
8. Last date for submission of Quotation is 15.07.2019 at 2.00 p.m. and will be opened at 4.00 p.m. on the same day.

H. GILBERT WESLEY
CONTROLLER OF ADMINISTRATION

To,
Notice Board
Website