



**Inviting Quotation for purchase & refilling of
Cartridge/Toner of computer printers**

No. 1504/C4/2015/KSCSTE, dated 01.11.2016

The Kerala State Council for Science, Technology and Environment (KSCSTE) invites sealed Quotations for purchase/refilling of Cartridge/Toner for the Computer Printer installed at Kerala State Council for Science, Technology & Environment, Sasthrabhavan, Pattom, Thiruvananthapuram. For more details please visit www.kscste.kerala.gov.in. Last date for receipt of Quotations is 15.11.2016 at 2.00 pm and Quotations Opening at 3.00 pm on 15.11.2016 at Sasthra Bhavan, Pattom, Thiruvananthapuram - 4

Sd/-
Controller of Administration

Kerala State Council for Science, Technology and Environment
Sasthrabhavan, Pattom, Thiruvananthapuram

No. 1504/C4/2015/KSCSTE

Dated: 01.11.2016

Quotation Notice

Sub: Purchase & Refilling of Cartridge/Toner – reg.

Sealed Quotations are invited by the undersigned for purchase/refilling of Cartridge/Toner of different models/ make of computer printers installed in the office of KSCSTE. Supply of new and refilled Cartridges/Toners are to be done as and when required. You are requested to submit your quotation for purchase and refilling of Cartridge/Toner mentioned in the list enclosed herewith, subject to terms and conditions stipulated herein under:

Terms and Conditions

1. Rate for purchase and refilling of cartridge/toner shall be valid for one year from the date of the first purchase order. The contract, if required, may be extended for further period of 3 months after expiry date on the approved rates only.
2. Any damage to printer due to refilled cartridge/Toner's leakage will be borne by successful bidder without any charges.
3. Selected bidder/party shall ensure strictly to refill the best quality refilling powder with proper quantity/weight.
4. The successful bidder/party shall submit self declaration on their letter head for supply of original cartridge/toner along with invoice.
5. Selected bidder/party shall take utmost care to replace drum & blade of cartridge/toner of respective printer in such a way that they should perform for its highest life cycle i.e. shall be utilized for almost 2 to 4 refills further.
6. Taxes, if any shall be shown separately.
7. The Controller of Administration, KSCSTE reserves the right to reject or accept any or all the bids without assigning any reason thereof.

8. Bill in respect of Purchase and refilling of Cartridge/toner shall be submitted to the concerned.
9. If lowest quoted party i.e. L-1 by any reason, fails to supply particular and/or all new and refilled Cartridges/Toners then in such case the next lowest party i.e. L-2 will be asked to supply new and refilled Cartridge/Toners at L-1 rate only. If L-2 fails to supply the required quantity at L-1 rate then fresh bids will be called for that particular and/or all toner/cartridge.
10. Any part like drum, blade etc should not be replaced by successful bidder/party without prior intimation/permission from section concerned of Controller of Administration/Administrative Officer.
11. Bid in sealed cover addressed to the undersigned by name should reach to this office not later than 15.11.2016 at 2.00 pm.
12. Bid cover should be superscribed as : “Bid for Purchase and refilling of Cartridge/Toner”.

H. Gilbert Wesley
Controller of Administration

Encl. as above:

P.T.O

Details list of purchase and Refilling of cartridges/Toners

Sl No.	Particulars of Printer	Product/Toner/Cartridge No.	Rate per unit in Rupees for purchase and refilling	
			Purchase original cartridge only	Refilling
1	HotSpot M1218nfs	B4K88A (88A)		
2	HP Color Laserjet 5550dn	Q3715A (Black, cyan, Yellow, Magenta)		
3	HP Color Laserjet CP1515n	CC377A (125A)		
4	HP Color LJ2840(p-3)	Q3950A (Q 3962A)		
5	HP Colour LaserJet CP2025	(CC 530A,531,532,533)		
6	HP Deskjet 1000	CH340-64001 (802 black&Tri colour)		
7	HP Deskjet D2360	C9079a (21A Black & 22 A Tri colour)		
8	HP Deskjet Inkadv 2645	648A		
9	HP LaserJet P1007	CC365A (88A)		
10	HP LaserJet 1020	Q5911A (12A)		
11	HP LaserJet 1022	Q5912A (12A)		
12	HP LaserJet 1022 n	Q5913A		
13	HP LaserJet P 1505	CB412A (35 A)		
14	HP LaserJet P 1606 dn	CE479A (78A)		
15	HP LaserJet 3050	Q6504A (12A)		
16	HP LaserJet 3390	Q6500A (49A)		
17	HP LaserJet 5200 n	Q7544A (16 A)		
18	HP LaserJet CP1525n Colour	128A(Black, cyan, Yellow, Magenta)		
19	HP LaserJet P1005	CB410A (35A)		
20	HP LaserJet P1008	CC366A (88A)		
21	HP OfficeJet Pro 8500A	CM756A		
22	HP Photosmart C8188			
23	Laserjet pro 200 color	CF146A (131A)		
24	LaserJet CP1515 n	125A		
25	LaserJet Pro 300 Colour	CE955A (305A)		
26	LaserJet Pro MFP M128fw	CZ186A(88A)		

27	HP Colorlaserjet Enterprise M552	9A		
28	Brother MFC 8220	TN 3030		
29	HP Laserjet pro MFP M126nw	CZ175A(88A)		
30	HP K209G	CV035A (ink cartridge 703, black&Colour)		
31	HP Laserjet pro MFP M202dw	CC388A (88A)		
32	HP Laserjet pro MFP M176N	50 A		

Successful bidder shall have to submit self declaration on their letter head of supply of original cartridge of respective make. In case of false declaration or supply of duplicate/ incompatible cartridge, toner leakage, the ARC with bidder will be cancelled/ terminated.

Sd/-
H. Gilbert Wesley
Controller of Administration