



കേരള ശാസ്ത്ര സാങ്കേതിക പരിസ്ഥിതി കൗൺസിൽ
Kerala State Council for Science, Technology and Environment
'ഭരണഭാഷ- മാതൃഭാഷ'

ലോക തണ്ണീർതട ദിനാഘോഷം സാമ്പത്തിക സഹായത്തിനുള്ള അപേക്ഷ
ക്ഷണിക്കുന്നു.

ഫെബ്രുവരി 2 ന് ലോക തണ്ണീർതട ദിനാഘോഷവുമായി ബന്ധപ്പെട്ട് നടത്തുന്ന പരിപാടികൾക്ക് സാമ്പത്തിക സഹായം ലഭിക്കുന്നതിനായ സംസ്ഥാനത്തെ സർക്കാർ-എയ്ഡഡ് കോളേജുകൾ, യൂണിവേഴ്സിറ്റി ഡിപ്പാർട്ടുമെന്റുകൾ, ഗവേഷണ സ്ഥാപനങ്ങൾ എന്നിവയിൽ നിന്നും കേരള സംസ്ഥാന ശാസ്ത്ര സാങ്കേതിക പരിസ്ഥിതി കൗൺസിൽ അപേക്ഷ ക്ഷണിക്കുന്നു. ഈ വർഷത്തെ മുഖ്യവിഷയമായ “തണ്ണീർതടങ്ങൾ നമ്മുടെ ഭാവിക്കായ്” എന്നതിനെ ആസ്പദമാക്കിയാണ് പരിപാടികൾ ആസൂത്രണം ചെയ്യേണ്ടത്.. കൂടുതൽ വിവരങ്ങൾക്കും അപേക്ഷയ്ക്കുമായി www.kscste.kerla.gov.in എന്ന വെബ്സൈറ്റ് സന്ദർശിക്കുക. അപേക്ഷ നൽകുവാനുള്ള അവസാന തീയതി 31 ഡിസംബർ 2014.

(ഡോ. കെ.കെ രാമചന്ദ്രൻ)
മെമ്പർ സെക്രട്ടറി

Guidelines for organizing World Wetland Day -2015 Celebrations

1. Kerala State Council for Science, Technology and Environment (KSCSTE) invites proposals for the observance of World Wetland Day-2015 (WWD – 2015) from Govt./Aided Colleges, University Departments, R&D Centres of the Council and other Research Organizations and Govt. Agencies.
2. Focal theme selected for WWD – 2015 is: “*Wetland for our Future*”
3. The proposals for WWD – 2015 will be scrutinized and selection of institutions will be made purely based on merit and fulfilling of guidelines. Since large number of proposals are expected, sufficient number of proposals will be selected based on those proposals received before due date. Hence, the institutions are encouraged to apply as early as possible. The decision of KSCSTE in the selection of institutions shall be final.

4. The extent of financial support from Council will be as below:

Sl. No	Institution	Maximum Amount (Rs.)
1.	Govt./Aided Colleges/ University Departments one day programme	20,000/-
2.	Research Organizations	25,000/-
3.	R&D Centers of the Council	40,000/-

5. Suggested Activity for WWD – 2015 Celebrations:
 - a. Seminars, Symposia
 - b. Thematic Exhibition
 - c. Popular Lecture / Demonstration
 - d. Slide Shows / Film Shows
 - e. Debates/ Competitions
 - f. Field Oriented activities
6. KSCSTE should be duly acknowledged in the programme and **‘Supported by Kerala State Council for Science, Technology and Environment’** should be written in all the brochures, banners (Only cloth banner to be used), other publicity materials etc.
7. Each activity should be documented and detailed report should be sent to Council with captioned photographs (Hard copy) highlighting the impact and suggesting follow up activity.
8. Finalized programme schedule and details of the various activities organized in connection with WWD – 2015 should be furnished to the Council office.
9. The financial assistance will be disbursed to the Head of the Institution, only after the successful conduct of the programme, subject to the submission of satisfactory report and financial statements.
 - i) Principal / Headmaster of schools who have successfully organized the programme should forward the Report and Statement of Expenditure showing the budget heads

along with utilisation certificate, within one month after the conduct of the programme.

- ii) Other Institutions including, R&D Institutions, Govt Agencies etc. should submit audited Statement of Expenditure and Utilization Certificate in the standard format signed by registered Chartered Accountant counter *signed by the Head of the Institution is accepted* **within one month after the conduct of the programme.**
 - iii) Reports received after one month of conduct of the programme will not be considered for financial assistance.
10. Proposals in the prescribed format may be submitted at the earliest but not later than **31st December 2014**. Incomplete and application without proper documents will not be considered.
11. Proposals may be submitted to:

Coordinator
Wetland Technical Unit
Kerala State Council for Science, Technology
and Environment (KSCSTE)
Sasthra Bhavan, Pattom, Thiruvananthapuram – 4.
Tel: 0471-2548299 (O)
Website: www.kscste.kerala.gov.in

Member Secretary
KSCSTE

KERALA STATE COUNCIL FOR SCIENCE, TECHNOLOGY AND ENVIRONMENT
Application for Financial Assistance for Organizing
World Wetland Day – 2015
(Details of each item should be specified)

1. Title of the Programme :
2. Name and Designation of the Programme Co-ordinator:
3. Contact Address with Telephone No & email ID:
4. Subject areas covered:
5. Description of **proposed Activity** (Popular Lecture/ Seminars/Demonstration/ Exhibition/ Debates/ Competitions/ field oriented programmes etc. as listed in the Guidelines)-
(Maximum 200 words)
6. List of experts likely to be invited:
7. Previous experience in conduct of such programmes:
8. Dates of the programme:
9. Place at which the programme is held:
10. Category of target group:
11. Expected No. of participants:
12. Estimated expenditure (provide item-wise break up, such as Honorarium, Organizing expenses, Publicity materials, Travel Expenses, Refreshment etc.)

Sl. No	Item	Amount (Rs.)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
Grand Total		

13. Name and Address of the Head of the Institution/ Agency authorized to receive the grant:
14. Details of financial assistance if any received from KSCSTE during the financial year 2014-15
15. Details of financial assistance received if any during the previous years from KSCSTE. State whether utilization certificate and statement of expenditure is pending:

Declaration

Certified that the details furnished above are correct to the best of my knowledge and belief and that the amount of financial assistance, if granted, will be utilised for the purpose for which it is granted within the time prescribed by KSCSTE and as per the guidelines laid down by KSCSTE. I also agree to abide by the rules and other conditions prescribed by the KSCSTE.

Name and Signature of
Programme Co-ordinator

Name and Signature of
Head of the Institution

Office Seal with Date: