**KERALA STATE COUNCIL FOR SCIENCE, TECHNOLOGY & ENVIRONMENT**

**FORMAT OF APPLICATION**

**For THE POST OF DIRECTOR**

**at Kerala State Council for Science, Technology & Environment**

**and its R&D Institutions**

*Affix a recent photograph here*

**DATA SHEET**

|  |  |
| --- | --- |
| Name  (in CAPITAL LETTERS) |  |
| Date of Birth |  |
| Age |  |
| Qualification |  |
| Professional experience (in Years) |  |
| Preferred mode of selection | Direct / Deputation  (Strike through whichever is not applicable) |
| Name of the Institute Applied to |  | |

**APPLICATION FORM**

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| 1. General Information of Applicant |

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| Name (in CAPITAL LETTERS) |  | |
| Date of birth (DD/MM/YYYY) |  | |
| Correspondence address |  | |
| Phone No. | Mobile |  |
|  | Landline |  |
| Email |  | |
| Languages known |  | |

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| 2. Present Position |

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| a. | Designation |  |
| b. | Organization |  |
| c. | Pay scale |  |
| d. | Date of appointment to the present post |  |

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| 3. Educational Qualifications (in reveres chronological order up to Graduation level) |

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| S. No. | Qualification | University | Year | Subject(s)/Topic(s) (Mention the title of the thesis from Masters and Ph.D., if any) | % Achieved | Distinctions etc. |
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| 4. Details of Experience (in reverse chronological order) |

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| S. No. | Post held | Pay scale | Organization | Nature of duties | Experience  (in Years and Months) |
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| Total Experience | | | | |  |

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| 4a. Administrative Experience within the Total Period of Experience mentioned in Section 4 |

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| S. No | Post | Organization/University | Duration | | Experience (in Years and Months) |
| Years | Months |
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| Total Experience | | | | |  |

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| 4b. Professional Experience (including Academic and Research) in Scientific/ Technological/Environmental Issues/Areas (in chronological order from latest to oldest) |

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| S. No | Post | Organization | Duration | | Experience (in Years and Months) |
| Years | Months |
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| Total Experience | | | | |  |

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| 5. Participation and Contribution in Scientific/Technological/Environmental/Higher Education Areas |

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| Position | Organization | Area of specialization |
| Consultant |  |  |
| Visiting Professor |  |  |
| Chair |  |  |
| Adjunct faculty |  |  |
| Resource Person |  |  |
| Others |  |  |

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| 6. Membership in Expert Committees/Professional Bodies, etc. |

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| Organization/Committee | Period |
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| 7. Involvement with Formulation of Scientific/Technological/Environmental Programmes |

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| S. No. | Nomenclature of innovative programmes formulated (Brief details to be provided in separate sheets) | Date of approval by a competent authority | Year of introduction |
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| 7. Important MoUs developed for Science/Technology/Environment-related Programmes (National/International) |

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| S. No. | MoUs formulated | Name of agencies/Departments involved | Year of MoU |
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| 8. International Exposure |

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| S. No. | Country | Visit/Fellowship/Position/Others | Period | Outcome |
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| 9. Scholarly Achievements |
| A. Contribution to Journals, Books and Patents |

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|  | Details |
| Books Authored |  |
| Editor in Chief |  |
| Editorships |  |
| Peer reviewer for |  |
| Member of the International Advisory Board |  |
| Patents granted |  |
| Patents filed |  |
| Others (Specify) |  |

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| B. Publications |
| B. 1. Kindly provide list of scholarly publications in recognized professional and/or academic journals (starting from the recent) |

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| Total Publications |  |

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| S. No. | Year | Title | Name of Journal | Refereed or not | Number of citations (where possible) |
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| B. 2. List of articles in popular magazines or news papers |

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| S. No. | Date | Title | Name of Magazine / News Paper |
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| C. Participation in scholarly presentations in conferences |
| C. 1. National |

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| S. No. | Date | Title of Conference or Institutions | Title / Subject of presentation (if made) |
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| C. 2. International |

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| S. No. | Date | Title of Conference or Institutions | Title / Subject of presentation (if made) |
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| D. Participation and contribution in National / International in the areas of your academic and professional expertise |

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|  |  | Number(s) |
| Plenary Lectures / Invited talks | International |  |
| National |  |
| Congresses Attended | International |  |
| National |  |
| Examiner-ship etc. | International |  |
| National |  |
| Others (Specify) | International |  |
| National |  |

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| 10. Research Projects Executed |

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| S. No. | Client / Organization’s name | Name of Project | Duration of project | Amount of Grant |
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| 11. Consulting Experience (List of Key Consulting Assignments Undertaken) |

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| S. No. | Client / Organization’s name | Name of Project | Duration of project |
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| 12. Honors / Awards & Fellowships |

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| S. No. | Name of Award / Fellowship etc. | Elected / Honorary Fellow | Awarded by | Year of Award |
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| 13. No. of Research Scholars Successfully Guided, if any |

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| Name of Programme | Awarded (No.) (under progress not to be included) |
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| 14. Describe Your Skills/Strengths (in 100 words) |

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| 15. Write Briefly on Your Vision for the Institute (up to 500 words) |

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| 16. Describe how do you evaluate your suitability for the advertised position (up to 500 words) |

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| 17. Describe your Knowledge/Experience in Science/Technology/Environment-related Law/Regulations and Scientific Entrepreneurship (up to 500 words) |

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| 18. Details of Professional Referees (THREE Numbers) |

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| S. No. | Name of the Referee | Post Held by the Referee | Email | Phone No. | Mobile |
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I, hereby, declare that all the statements / particulars made / furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application / candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of the Director of the Institute as per Act / Statutes etc. and other applicable rules.

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| Place: | (Signature of the Applicant) |
| Date: |