



Kerala State Council for Science, Technology and Environment

Sasthra Bhavan, Pattom P.O. Thiruvananthapuram - 695 004, Kerala State, India.

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No. KSCSTE/725/2026-TA1

Thiruvananthapuram

Dated: 05-10-2026

QUOTATION NOTICE

Sub:- KSCSTE:- Quotation for Annual Maintenance Contract (AMC) of Air Conditioners installed in KSCSTE, Sasthra Bhavan, Pattom, Trivandrum.

Sealed quotations are invited from **reputed and experienced authorised dealers/service providers in the State of Kerala** for undertaking the **Annual Maintenance Contract (AMC)** of the Air Conditioners installed at various floors of **KSCSTE, Sasthra Bhavan, Pattom, Thiruvananthapuram – 695004.**

At present, a total of **52 Air Conditioners**, comprising **46 Split Air Conditioners** and **6 Tower Air Conditioners**, are installed in the Sasthra Bhavan Building. The AMC shall cover all the Air Conditioners listed in the schedule attached to this quotation notice.

The selected agency shall be responsible for the **periodical servicing, preventive maintenance, inspection and necessary minor repairs** of the Air Conditioners during the AMC period. The agency shall ensure that all the Air Conditioners are maintained in proper working condition throughout the contract period.

Terms and Conditions

1. The AMC shall be for a period of **one year** from the date of commencement of the contract.
2. The quotation shall clearly indicate the **AMC rate for the entire quantity of Air Conditioners**, along with applicable GST and other charges, if any.
3. The quoted rate shall include charges towards **labour, routine servicing, preventive maintenance and minor repairs** required for maintaining the Air Conditioners in working condition.
4. The agency shall undertake **periodical servicing and preventive maintenance** of all Air Conditioners covered under the AMC.
5. Any major replacement of spare parts, if required, shall be carried out only with the prior approval of KSCSTE. The cost of such spare parts shall be quoted separately, wherever applicable.
6. The agency shall attend to complaints regarding malfunctioning of the Air Conditioners within a reasonable time from the date of reporting.
7. The firm should have adequate experience in the maintenance and servicing of Air Conditioners and should preferably be an **authorised dealer/service provider**.

8. The agency shall inspect the Air Conditioners before submitting the quotation, if required, and shall quote accordingly.
9. KSCSTE reserves the right to accept or reject any or all quotations, either wholly or partly, without assigning any reason.
10. The quotation shall be submitted in a **sealed cover superscribed "QUOTATION FOR AMC OF AIR CONDITIONERS – SASTHRA BHAVAN"** and addressed to:

The Controller of Administration

Kerala State Council for Science, Technology and Environment (KSCSTE)
Sasthra Bhavan, Pattom
Thiruvananthapuram - 695 004.

12. The last date for receipt of quotation is **10/26/10/2026 at 3.00 PM**. The quotations will be opened at **3.30 PM** on the same day. Quotations received after the stipulated date and time will not be considered.

The detailed particulars are given below.

floor	Room Numbers	Split AC	Tower/AC
1st	103,104,106,107,108	5 Nos	
2nd	201,204,208,209,210,212 Conference Hall (2 Tower AC's)	6 Nos	2
3rd	302 (Controller), 303,304 Mini Conference Hall	4 Nos	
4th	401,403,404,407,408,409,410,411 EVP's Room (2 AC's)	10 Nos	
5th	501,502,503,504,506,507,508 (2 AC's) Conference Hall (2 Tower AC's)	8 Nos	2
6 th	601,603,604 (2 AC's)	4 Nos	
7 th	701,702,703,704 Auditorium (2 centralized AC)	4 Nos	2
8th	801 & 806 Library (3 AC's)	5 Nos	
	Total	46	6

Your's Faithfully,

P. HARINARAYANAN
MEMBER SECRETARY

To

Notice Board
KSCSTE Website

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SOFIA R
Date: 12-10-2026
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