**KERALA STATE COUNCIL FOR SCIENCE, TECHNOLOGY & ENVIRONMENT**

ANNEXURE 1.3

**WOMEN SCIENTIST DIVISION**

***Student Programme for Excellence in Experimental Design (SPEED)***

**APPLICATION FORMAT**

*Call for proposals from Scientists/ Science Faculty in R&D Centres/Academic Institutions, for organizing Laboratory Orientation Programme for students*

1. **Title of Orientation programme:**
2. **Name & Address of the Co-ordinator**:

 \* Enclose brief Bio-data of Co-ordinator (2 pages only)

1. **Area of expertise of Co-ordinator**: Life Science / Chemical Science / Physical Science / Engineering Science / others.
2. **Duration & proposed date of start of Orientation programme**:
3. **Venue**  :
4. **Technical details on the Programme** (Attach separate sheets)

Include 5- Day detailed schedule along with Topics to be covered, Field visits proposed, Name of Research Laboratories made open to students and Name & address of Experts/faculty members handling the technical sessions.

1. **Name and address of organizing Institution/College**
2. **Status of organizing Institute**:

 Professional body/State or Central Government/ CSIR/University

|  |  |  |
| --- | --- | --- |
| Sl No: | Item | Amount |
|  | Technical sessions & pre-seminar expenses |  |
|  | Consumables |  |
|  | Travel & Accommodation |  |
|  | Food & refreshments |  |
|  | Institutional Overheads (limited to 10%) |  |

1. BUDGET
2. **Details of previous grant received by the organizing Institute, University, College,
from KSCSTE in the past:**

*(Please enclose the copy of UC furnished to KSCSTE)*

|  |  |  |  |
| --- | --- | --- | --- |
| KSCSTE Sanction No. & Date | Name of Activity conducted(Seminar/conference/Pub. of Journal etc.) | Amount Sanctioned by KSCSTE (Rs.) | Name and address of Principal Investigator/ Coordinator |
|  |  |  |  |

Coordinator

(Signature, Name & Address)

Head of the Institution:

Signature

Name & Address

(Seal)

Place:

Date:

List of items attached (Tick the appropriate items submitted)

(a) Programme proposal (5 copies) in the prescribed format, along with soft copy in MS-word format

(b) Certificate from Principal Co-ordinator

(c) Endorsement from the Head of Institution (on letter head)

(d) Detailed Bio-data of the Principal Co-ordinator.

(e) No pending SE/UC certificate.