

PRATHIBHA SCHOLARSHIP RENEWAL 2021-22

(2nd/3rd year U.G. & 2nd P.G. Courses)

INSTRUCTIONS FOR SUBMISSION OF APPLICATION

1. Read the Scheme Guidelines and ensure that the eligibility norms are satisfied.
2. Login in the Scholarship website https://ws.kscte.kerala.gov.in/PS_renewal/reguserLogin
3. Make relevant entries and Generate the **Data sheet**
4. The generated data sheet should be signed by the students and to be endorsed by the Head of the institution. (*In case of Universities, HoD can endorse the Data Sheet*)
5. Get self-attested copies of the mark lists of previous year (both Semesters)
(*3rd year U.G. students and 3rd, 4th & 5th year Integrated P.G students should ensure that copies of mark lists of all previous semesters have been submitted to KSCSTE*)
6. Scan the signed Data Sheet and self-attested copies of mark lists of previous year (*Scanning of all documents should be done .pdf with clear background*)
7. E-mail soft copies of signed Data sheet and mark lists to the corresponding mail-id relevant to each batch. [*eg., students in 2017-18 batch shall mail to prathibhascholars1718@gmail.com*]
8. The original signed Data-Sheet and attested copies of mark-lists should be posted to us in the following address

To
The Head, Women Scientists Division(WSD)
Kerala State Council for Science, Technology & Environment
Sasthra Bhavan
Pattom P.O, Thiruvananthapuram, Pin 695004
9. If any correction need to be incorporated in the read-only data in the Data-sheet, E-mail to us for incorporating the same in your database.
10. It may be noted that the entry of marks in the portal should be done as soon as you receive the mark-lists.
11. Application for renewal can be submitted even before receipt of previous year mark lists. However, sanction and release of grant will be made only on verification of the mark lists of previous year and satisfying the eligibility norms for scholarship renewal.