Student Project Scheme

GUIDELINES

- The scheme provides financial assistance to students enrolled in professional courses (graduate, post-graduate) and science post-graduate courses in colleges and university departments to carry out science and technology projects.

- Any student enrolled in professional courses (graduate, post-graduate) and science post-graduate courses in colleges and university departments in Kerala can apply. The number of students per project shall not exceed five.

- Applications should be submitted online through a web portal (in the KSCSTE website) along with a consent letter (in the prescribed format) from the Principal Investigator and Head of the Institution. Hardcopies of the application will not be accepted.

- The maximum financial assistance released to a selected project will be Rs.10,000/-.

- Applications are invited once in a year. Further, proposals from students enrolled in schools, polytechnic colleges and those admitted to undergraduate level courses will not be considered under this scheme.

- Applications received after deadline and incomplete applications will be summarily rejected.
- The selection of the project for the financial assistance is done through a peer review process, and evaluation by a technical committee appointed for the same. The decision of KSCSTE in the selection of projects shall be final.

- Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as disqualification.
- Duration of the project under student project scheme will be six months from the date of sanction.

- During a financial year, the maximum number of projects sanctioned will be:
    - 15 per College
    - 4 per Department
    - 2 per faculty member (Principal Investigator)

  Hence, the Principal/Head of the Institution shall ensure that the above criteria is being followed before forwarding the applications. In case of excess number of applications from an institution, KSCSTE will have the right not to consider any of the applications from the respective institution.

- Under the scheme, grant will be sanctioned and released to the Head of the Institution, where the students are enrolled and the students have to work under the guidance/supervision of the teacher (Principal Investigator). The awardees are encouraged to publish their findings in reputed scientific journals and present the results in scientific meetings/ seminars.

- Prior approval from KSCSTE shall be taken in case of change in the Principal Investigator of the project. However, under any circumstances, KSCSTE shall not entertain change in the student investigators of a sanctioned project.
- Under the scheme, no major equipment for research will be granted. Minor equipments, if found necessary, will be granted only to an institution in the State. In such a case, the budget for minor equipments shall be limited to 30% of the maximum eligible amount. Further, all permanent assets evolved from the project shall be the asset of the institution.
- The teacher investigator of the selected project shall forward the Terms and Conditions signed by the Head of the Institution within two weeks of receipt of the sanction letter as per the following:

Sl No:	Institutions/ Agencies	T&C execution in
1	Government Institutions/ State Universities/ Central Universities in Kerala/ Government Aided	Plain paper duly signed by the PI & Head of the institution in each page wherever T&C is applicable.
2	Unaided Academic & Research Institutions/ NGO's	Non- Judicial Stamp paper worth Rs. 200/- wherever T&C is applicable.

- The financial assistance will be disbursed to the Head of the Institution, only after the successful conduct of the project, subject to the submission of signed terms and conditions, final report and financial statements. The audited Statement of Expenditure (SE) and Utilization Certificate (UC) in the standard format may be submitted within two months after the completion of the project to the Director, Kerala State Council for Science, Technology and Environment, Sasthra Bhavan, Pattom P.O, Thiruvananthapuram – 695 004. The documents received after the stipulated time will not be entertained for the release of financial assistance and such request will be summarily rejected.

- The SE, UC shall be signed by authorized persons as given below:

No.	Category of Institution	Authorized Person
1	Central Government Institutions, State Government Institutions, University Departments, R&D Centres of KSCSTE	Finance officer of the Institution
2	Government colleges	Head Accountant / Principal
3	Aided Colleges, Un-aided Colleges, Self financing Colleges and Autonomous Institutions	Chartered Accountant
4	Government /Aided Schools	Principal/Head of the Institution
5	NGO's	Chartered Accountant
All SE & UC should be counter signed by the Head of the Institution.		

- KSCSTE should be duly acknowledged in all publications/patents associated with the project.

- Subject to availability of funds, proposal for financial assistance will be screened and approved by the duly constituted committee, which will subsequently be sanctioned by the Director, KSCSTE.

- The Council reserves the right to order verification/audit of accounts by any Officer authorized by it and is open to audit by Accountant General. Hence, the accounts shall be kept safely for a minimum period of three years.

- The recipient organization shall comply, with such other conditions as may be suggested in the "guidelines" issued in this regard from time to time.

- For further details contact:

Head, Science Education Division (SED)
Kerala State Council for Science, Technology and Environment
Sasthra Bhavan, Pattom, Thiruvananthapuram – 4
Tel No. 0471-2548218, 223
E-mail: sed.kscste@kerala.gov.in
Website: www.kscste.kerala.gov.in