

**KERALA BIOTECHNOLOGY COMMISSION, KSCSTE**  
**BIOTECHNOLOGY TRAINING AND WORKSHOP (BTW)**

Utilization Certificate

(for the period from \_\_\_\_\_ to \_\_\_\_\_)

Project title: \_\_\_\_\_

Certified that out of Rs..... sanctioned by Kerala Biotechnology Commission, Kerala State Council for Science, Technology and Environment vide Council Order No. (P) ..... dated ..... towards financial assistance for the conduct of Biotechnology Training and Workshop programme entitled..... held during..... to ....., an amount of Rs..... was utilized for the purpose for which it was sanctioned, leaving a balance of Rs. .... at the close of the Project as shown in the Statement of Expenditure annexed.

Name & Signature of  
Co-ordinator

Name & Signature of the Head of  
the Institution

Name & Signature of Finance  
Officer/Chartered Accountant

Office Seal

**KERALA BIOTECHNOLOGY COMMISSION, KSCSTE**  
**BIOTECHNOLOGY TRAINING AND WORKSHOP (BTW)**

Statement of Expenditure

(For the period from \_\_\_\_\_ to \_\_\_\_\_)

Project title: \_\_\_\_\_

Sl. No.	Sanctioned Head of Expenditure	Amount Sanctioned (Rs.)	Expenditure Incurred (Rs.)	Accrued Interest if any (Rs.)	Unspent Balance (Rs.)
1.	Honorarium				
2.	Consumables				
3.	Travel				
4.	Training materials				
5.	Publicity materials				
6.	Refreshments				
7.	Any other				
8.	Total				

Certified that I have exercised all kinds of checks to see that the grant has been utilized for the purpose for which it was sanctioned by KBC-KSCSTE vide Council Order No. ....

Dated.....

Name & Signature of  
Co-ordinator

Name & Signature of the Head of the  
Institution

Name & Signature of Finance  
Officer/Chartered Accountant

Office Seal

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