

BIOTECHNOLOGY POST-DOCTORAL FELLOWSHIP (BPDF)

Guidelines

1. Introduction (Max 150 words):

Post-Doctoral Fellowship programme is offered to young researchers who have completed their Ph. D in relevant areas of Biotechnology for promoting independent research mentored by eminent scientists/faculty in reputed institutions.

2. Who can apply ?

The applicant should possess first class Master's Degree in Life Sciences including Veterinary Science, Agriculture, Forestry, Fisheries or Mastersdegree in Medicine followed by PhD with biotechnologically relevant aspects with quality publications in indexed (SCI) journals. The fellowship is extended to candidates with first class Masters Degree in life science including veterinary science, agriculture, forestry, fisheries or any Masters degree in Medicine, and who have submitted their PhD thesis with quality publications in indexed (SCI) journals.

3. Time slot to apply ?

Applications are invited twice every year - January and July.

4. How to apply ?

The applications are to be submitted online when notified.

5. Apply in prescribed format

- Format for budget proposal (Fellowship)

ENDORSEMENT FROM THE HEAD OF HOST INSTITUTION

(Where the Applicant desires to carry out the Research)

(To be given on letter head)

Project Title:

1. Certified that the Institute welcomes the Research Programme proposed by Dr.....
.....
2. Post Doctoral Fellow as the Principal Investigator and Dr.....
Institute nominee, as the Scientist Mentor.
3. It is certified that the scientist-mentor assigned for the present study is a permanent employee of the Institute and is left with more than five years of service in the Institute.
4. Certified that the equipment and other basic facilities and other administrative facilities as per terms and conditions of the grant, will be extended to the Post-Doctoral Fellow throughout the duration of the project.
5. Institute assumes to undertake the financial and other management responsibilities of the project.
6. In the unforeseen event of discontinuance of the Fellowship by the Post-Doc Fellow, the matter will be informed to the Council and the Institute will ensure settlement of the grant and termination of the fellowship programme.

Name and Signature of Head of Institution

Date :

Place:

(For University Departments: Registrar, Colleges: Principal, R & D Centers: Director)

(Seal)

CONSENT FROM SCIENTIST MENTOR

I hereby agree to be the Scientist Mentor for the Post-Doctoral programme entitled
submitted by Dr.
under the 'Post Doctoral Fellowship programme of KBC proposed to be carried out at

I also certify that I have more than 5 years of service left in the present institute. I further agree to abide by the guideline of the scheme for the successful implementation of the project.

Place:

Date :

Signature of the Scientist Mentor:

Name & Address:

6. Social Relevance and tangible output

Social Relevance shall be provided along with the proposal

7. Commercialisation Efforts

Possibility of commercialisation of Lead molecules , pharmacologically relevant products etc can be highlighted.

8. Maximum grant amount (Fellowship)

The Post-Doctoral Fellowship carries an amount of Rs.32,000/- per month + HRA (10%) with an annual contingent grant of Rs.50,000/-. However, those candidates who have submitted thesis for PhD and are awaiting award of PhD, if selected for KBC Fellowship, the fellowship to be paid shall be Rs.22,000/- per month+ 10% HRA (instead of Rs. 32,000/- per month till the degree is awarded).

9. Procedure of operation of the scheme

•Scrutiny of the Application:

The project proposal will be acknowledged with a reference number and other instructions, if any.

PD Fellows are selected by assessment of the Ph D work carried out, merit of a new project proposal and personal interview by an expert committee.

• Peer review

The PD Fellow may be called for presentation before an expert Committee.

• Presentation before Expert Committee (whether RC or RAC)

The expert committee assesses the content and objectives of the proposed work .The decision of KSCSTE based on the recommendations of the expert committee on such proposals shall be final.

10. Issuing Sanction Order

•Date of Start of the Project

The PD Fellow should join in a suitable institution under the Council or any R&D Institution/University other than his/her parent institution so as to get exposure in a new research environment. If the parent institution is selected, the same has to be justified in terms of the smooth implementation of the research work, with reasons thereof.

1.Submission of Progress Reports (HPR, AR)

A progress report of the work has to be submitted to the KSCSTE/KBC once in every three months with the remarks of the Head of Institution where they are undertaking research. In addition, annual progress reports with technical / scientific details of the work accomplished will be submitted at the end of each year.

• **Progress Monitoring/Review procedure**

• **Periodic submission of SE & UC**

Audited statement of expenditure & Utilization Certificate from the Head of institution (for Govt./University) and chartered accountant in the case of private institution each year.

11. Release of further instalment of grant

to the HoI through online account transfer - further release as per the recommendation of the Review Committee.

The subsequent instalments will be disbursed by KSCSTE/KBC only after receiving satisfactory progress reports and audited statement of expenditure & Utilization Certificate from the Head of institution (for Govt./University) and chartered accountant in the case of private institution.

12. Project Completion Report

- How many copies to be submitted: One copy through e-mail.
- Asset Transfer Certificate : not necessary
- Project Closure Certificate : not necessary

13. Final review of the Project Report

On completion of the tenure of fellowship the PD fellow must submit detailed consolidated report of research work done during the entire period of fellowship and audited statements of expenditure to the KSCSTE/KBC.

- a. Final Technical Report in the prescribed format (a soft copy too)
- b. Consolidated audited statement of expenditure and utilisation certificate
- c. DD/cheque for any un-spent amount with the Institution

14. Re-appropriation of Funds and Extension details

The PD fellowship will be purely on contract basis and will not be eligible for any service benefits. The PD fellows will be required to complete the research programme within a period of two years and further extension will not be allowed, in the normal course.

15. Guidelines for publication of Research output

The PD fellow shall inform KSCSTE/KBC about any achievements, patents and submission/publication of any research paper arising out of the research work done during the tenure of the PD fellowship.

Due acknowledgement of KSCSTE/KBC shall be given in all the publications/patents emanating from the research work.

16. General Conditions

PD fellows availing any other source of financial assistance/stipend from other state/central funding agencies will not be simultaneously eligible for KBC PD fellowship. The PD fellow should furnish an undertaking to the effect that he/she is not availing financial assistance stipend from any other source simultaneously. Canvassing of any form will disqualify the application.

Contact

Chairman/Advisor/Scientist
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Kerala State Council for Science Technology &
Environment (KSCSTE)
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