

**Kerala Biotechnology Commission**  
POST DOCTORAL FELLOWSHIP (PDF) TERMS & CONDITIONS

1. The fellowship will be termed as “KBC Post Doctoral Fellowship” .
2. Applications will be invited from Ph D degree holders/those who submitted Ph D thesis in any of the science branches with at least one patent or research publication in a reputed referred journal.
3. Each selected Post Doctoral (PD) Fellow will be eligible for a monthly fellowship of the Rs. 32,000/-p.m. +HRA (10%) with an annual contingent grant of Rs.50,000/-.
4. PD Fellows are selected by assessment of the Ph D work carried out, merit of a new project proposal and personal interview by an expert committee.
5. Candidates must produce an undertaking from any of the recognized research centers/departments/ institutes of the Kerala State (or outside Kerala State with justification in terms of the smooth implementation of the research work) stating that they will extend all facilities for the particular PD Fellow in the concerned laboratory/institute. He/She may be attached to a senior investigator.
6. The PD Fellow should join in a suitable institution under the Council or any R&D Institution/University other than his/her parent institution so as to get exposure in a new research environment. If the parent institution is selected, the same has to be justified in terms of the smooth implementation of the research work, with reasons thereof.
7. PD Fellowship will be released in advance in lump sum each year through the institution in which the research is carried out. The fund should be utilized only for the purpose for which it has been sanctioned. The interest accrued if any will have to be reflected in the statement of expenditure, which will be adjusted from the subsequent years’ grant.
8. The amount should be drawn by the Institution and released to the PD Fellow only through online. A separate cashbook should be maintained for the purpose by the institution, which will be open for scrutiny of KSCSTE or any agency deputed by the KSCSTE. Receipt and Expenditure relating to the PD fellowship should be entered in the Cash Book simultaneously with the transactions. Balance amount with interest accrued if any in the account should be mentioned in the Utilization Certificate and will be adjusted against future release. Unutilized amount at the completion/termination of PD fellowship will be refunded with interest to KSCSTE.
9. A progress report of the work has to be submitted to the KSCSTE/KBC once in every three months with the remarks of the Head of Institution where they are undertaking research.
10. In addition, annual progress reports with technical / scientific details of the work accomplished will be submitted at the end of each year. The subsequent installments will be disbursed by KSCSTE/KBC only after receiving satisfactory progress reports and audited statement of expenditure & Utilization Certificate from the Head of institution (for Govt./University) and chartered accountant in the case of private institution. On completion of the tenure of fellowship the PD fellow must submit detailed consolidated report of research work done during the entire period of fellowship and audited statements of expenditure to the KSCSTE/KBC.

11. The PD fellowship will be purely on contract basis and will not be eligible for any service benefits. The PD fellows will be required to complete the research programme within a period of two years and further extension will not be allowed, in the normal course.

12. No PD fellow shall discontinue his/her PD fellowship without prior approval of KSCSTE/KBC. In case he/she wishes to discontinue the fellowship prior to completion of the tenure, he/she must submit the resignation to the KSCSTE/KBC through the Guide, indicating specific reasons for not continuing the PD fellowship. The PD fellowship shall cease from the date stipulated in the letter approving the resignation. The PD fellows who thus resigned must send a detailed consolidated report of the research work done during the period of PD fellowship and audited financial statements through the Guide to KSCSTE, within one month of accepting the resignation.

13. The PD fellow shall inform KSCSTE/KBC about any achievements, patents and submission/publication of any research paper arising out of the research work done during the tenure of the PD fellowship.

14. Due acknowledgement of KSCSTE/KBC shall be given in all the publications/patents emanating from the research work.

15. PD fellows availing any other source of financial assistance/stipend from other state/central funding agencies will not be simultaneously eligible for KBC PD fellowship. The PD fellow should furnish an undertaking to the effect that he/she is not availing financial assistance stipend from any other source simultaneously.

Name of the PD Fellow Signature with date

Name of the Mentor Signature with date

Name of Head of the Institution Signature with date

(Round Seal)