

UTILIZATION CERTIFICATE
KSCSTE – ENVIRONMENT MANAGEMENT TRAINING-2019

Title of Programme:.....
Date of Programme conducted:.....
Venue:
KSCSTE-File No:.....
Year:

Certified that out of Rs. sanctioned by Kerala State Council for Science, Technology and Environment as per Provisional Sanction Letter No. dated....., towards financial assistance for the conduct of....., an amount of Rs.was utilized for the purpose for which it was sanctioned, leaving a balance of Rs.at the close of as shown in the Statement of Expenditure annexed

**Name & Signature
of Co-ordinator**

**Name & Signature
of Head of the Institution
with seal & date**

**Name & Signature of
*Finance Officer
with seal & date**

Office Seal with date

**Central Government Institutions/ State Government Institutions/ University Departments/ R&D Centres of KSCSTE*

STATEMENT OF EXPENDITURE
KSCSTE- ENVIRONMENT MANAGEMENT TRAINING

Title of Programme:.....

Date of Programme conducted:

Venue:.....

KSCSTE-File No.:.....

Year:

Receipts	Amount (Rs)	Expenditure/Payments	Amount (Rs)
1. Total Amount sanctioned from KSCSTE		1. Organizing Expenses including field study	
		2. Honoraria &TA for external experts (TA shall not exceed 25% of the total sanctioned amount)	
		3. Publicity Expenses	
		4. Publication Expenses	
TOTAL		GRAND TOTAL	

Certified that I have exercised all kinds of checks to see that the KSCSTE grant has been utilized for the purpose for which it was sanctioned by KSCSTE as per vide Council Provisional Sanction Letter No., dated.....

Name & Signature of Co-ordinator

Name & Signature of Head of the Institution with seal & date

Name & Signature of Finance Officer * with seal & date

Office Seal with Date

** Central Government Institutions/ State Government Institutions/ University Departments/ R&D Centres of KSCSTE*