

**KERALA STATE COUNCIL FOR SCIENCE, TECHNOLOGY AND ENVIRONMENT**  
**ENGINEERING TECHNOLOGY PROGRAMME**

**PROJECT COMPLETION REPORT**

1. Title of the Project:
2. Name, Designation & Address of Principal Investigator(with mobile No):
3. Name, Designation & Address of Co-Investigators (with mobile No):
4. Details of Implementing Institution:
5. Details of Collaborating Institution(s):
6. Duration of Project (in months):
7. Date of Start:
8. Proposed date of Completion:
9. Actual date of Completion:
10. Objectives as stated in the project proposal:
11. Deviation made from original objectives if any, while implementing the project and reasons thereof:
12. Abstract of the project proposal (not more than 500 words):
13. Summary of the work done (not more than 500 words) highlighting the outcome separately:
14. Funds Utilized:

No.	Budget Head	Fund Sanctioned	Expenditure	Balance (if any)
I				
II				
III				
IV				
V				
	<b>Total</b>			

15. Procurement/Usage of Equipment:

Sl. No.	Name of Equipment	Make/Model	Cost (FE/Rs.)	Date of Installation	Utilization Rate (%)	Remarks regarding maintenance/breakdown

16. Plans for utilizing the equipment facilities in future:

Name and Signature with date  
Principal Investigator

Name and Signature with date  
Co-Investigator(s)

Notes:

1. 2 copies of the Project Completion Report and a soft copy in MS word should be sent within three months of the completion or termination of the project.
2. The PCR should be in bound form which include: (Introduction, materials and methods, experimental setup, detailed analysis of results including graph, charts, tables, diagram, photographs etc, contributions made towards increasing the state of knowledge in the subject, summary and scope of the future work as separate chapters)
3. Cover page should include the Title of the Project, File Number, Names and Addresses of the Investigators.