

KERALA BIOTECHNOLOGY COMMISSION

KSCSTE, Sasthra Bhavan, Pattom, Thiruvananthapuram - 695004

Email: kbc.kscste@kerala.gov.in

File No:

Name and Address of the Fellow:

Title of the Project Proposal:

KERALA BIOTECHNOLOGY RE-ENTRY FELLOWSHIP (K-BiREF)

TERMS AND CONDITIONS

1. Kerala Biotechnology Re-Entry Fellowship (K-BiREF) is meant to attract highly skilled researchers with good track record (Indian nationals) working abroad in various frontier areas in biotechnology (biomedical sciences, agriculture, veterinary science, bioengineering, energy, environment, bioinformatics and other related areas) to research and academic institutions in Kerala, by providing them an attractive opportunity to pursue research and development in biotechnology.
2. The assistance for the project will be for a maximum period of three years. Sanction will be given for the full period of investigation, but the funds will be released originally for only the first year and subsequently every year subject to satisfactory completion of the work and submission of UC & SE. Audited Utilization Certificate (UC) and Statement of Expenditure (SE) by Local fund audit or Finance Head of the Govt. institution/Universities countersigned by Head of the Institution and Chartered Accountant for affiliated colleges/NGO's countersigned by Head of the Institution should be submitted on an year to year basis.
3. Each K-BiREF Fellow is entitled for a consolidated monthly remuneration of Rs. 1,00,000/- and Rs. 18,500/- as HRA per month. Annual research /contingency grant of Rs 7.5 lakh each for first and second year and Rs. 5 lakh each for the subsequent 3 years. In case where host institute provides accommodation to the fellow, no house rent allowance is admissible. Annual research /contingency of Rs 7.5 lakhs each for first and second year and Rs 5 lakhs each for the subsequent 3 years will be paid for purchase of consumables, reagents, minor equipment, and engaging manpower, to meet travel expenses and other contingent expenditure to be incurred to carry out the proposed research.

4. Host Institution may provide medical benefits, transport allowance, and other benefits as per their prevailing norms as applicable to their employees of the equivalent rank out of their own resources/ funds
5. Fellows retain an option for drawing either the fellowship or salary if they are appointed at a suitable permanent scientific position. Fellows opting for salary can continue to avail the research /contingency grant with prior approval of the KBC.
6. K-BiREF Fellows could take up fellowship at any of the scientific institutes/ universities in the State of Kerala. However, application should be duly forwarded by the competent authority of the host Institute. Awardees are eligible to apply for research grants to any of the funding agencies towards accomplishment of research proposal. However, there must be a permanent employee of the host institution as Co- Investigator. However, the quantum of funding shall be subject to the recommendations of RC and approval of Council. Service tax, Vat, Annual maintenance Contract (AMC), etc. should be included in the budget during project submission and the expenditure has to be met from the project heads itself. The amount of grant shall be utilized for the purpose for which it is granted within a period of one year from the date of receipt of the amount or Council order date, whichever is convenient to the applicant, and the same should be intimated in writing to KSCSTE.
7. The Institute/Fellow will furnish Annual Progress Report of the work on the project on a yearly basis (i.e. if the date of start of a project is 01.01.2019 the first Annual Technical Progress report shall be for the period 01.01.2019 to 31.12.2020, the next will be from 01.01.2020 to 31.12.2021 and so on). In addition, KBC may designate Scientist/ Specialist or an Expert Panel to visit the Institute periodically to review the progress of the work being carried out and to suggest suitable measures to ensure realization of the objectives of the project. During the implementation of the project the Institute will provide all facilities to the visiting scientist/ specialist or the Expert Panel by way of accommodation etc. at the time of their visit. On completion of the project 5 copies of the final consolidated Project Completion Report on the work done in the project should be sent to KBC.
8. At the time of seeking further instalment of grant, the Institute/ Fellow has to furnish the following documents: a) Audited Utilization Certificate (UC) and Statement of Expenditure (SE) for the previous project year (in original or copy if sent earlier); Latest authenticated Statement of Expenditure including Committed Expenditure, for the year till the previous month c) Technical Annual Progress Report (in detail), if not sent earlier.
9. The unutilized portion of the grant amount at the end of the project period shall be refunded to Council forthwith by DD in favour of Member Secretary KSCSTE. In the case of project duration exceeding one year, the amount need not be refunded at the end of first or second year as the case may be, but the amount may be automatically carried forward, unless otherwise it is specified.
10. If for any reason, it is found that the recipient has not utilized the grant for the further grants and steps shall be taken against such person/persons for realizing the amount of grant. The Utilization Certificate and Statement of Expenditure (UC & SE) should be countersigned by the HOI to the effect that the grant has been utilized on the research items for which it was sanctioned. In the case of three-year projects, without the audited statement for the first year, the third installment shall not be released. In all cases, the final expenditure statement

(audited) and research report as well as utilization certificate shall be insisted to be submitted within three months of completion of the project.

11. The institute will not entrust the implementation of the work for which the grant is being sanctioned to another institution nor will it divert the grant receipts to other institute as assistance. In case the Institute is not in a position to implement or complete the project, it should, forthwith, refund to the Council the entire grant received by it or the balance grant with it.
12. All the personnel including Research personnel appointed under the project, for the full/part duration of the project, are to be treated as temporary employees and will be governed by the administrative rules/ service conditions (for leave, TA/DA etc) of the implementing Institute. They are not to be treated as employees of the KSCSTE and the Council will have no liability, whatsoever, for the project staff after completion of the project duration.
13. For the expeditious implementation of the research project, the fellow will take the assistance of the Institute in the process of selection and appointment of staff and payment to them. Scale and emoluments for the posts not covered under Council's order are governed by norms prevalent in the implementing Institution or as may be decided in consultation with Council.
14. The Council reserves the right to terminate the project at any stage if it is convinced that the grant has not been properly utilized or appropriate progress is not being made. The Fellow is liable to refund the Grant Amount in part or in full in case of unsatisfactory implementation of the project or unwillingness to co-operate with KBC for monitoring/evaluating the progress of the project.
15. The project becomes operative with effect from the date of receipt of Council order or the date on which the grant amount is received by the implementing Institution through online from the council. This date should be intimated by the Institution authorities/ Fellow to KBC. It will, in no case be later than one month after the receipt of the fund by the Institute.
16. If the Fellow to whom a grant for a project has been sanctioned wishes to leave the Institution where the project is based, the Institute/ fellow will inform the same to the Council and in consultation with Council, evolve steps to ensure successful completion of the project, before relieving the Fellow.
17. KBiREF Fellow who publishes technical/ scientific papers based on the research work done under the project should acknowledge the financial assistance received from the Kerala Biotechnology Commission/KSCSTE. Investigators are also requested to publish the research papers emerging out of the project work in leading Journals with good impact factor.
18. If the results of research are to be legally protected, the results should not be published without action being taken to secure legal protection for the research results.
19. The Kerala Biotechnology Commission /Research Council may enforce additional guidelines for the operation of the KBiREF scheme from time to time and the Institution/ Investigators are required to observe such directions in the conduct of the research work. The Host Institution may assign teaching work as well as permit the fellow to guide Ph. D, M. Phil and M. Sc students for their research work while they are associated with the institution. However, such assignment shall be as per the rules and regulations of the

Institution and the Fellow shall accept the instructions from the Head of the Institution as the case may be.

20. Intellectual property rights on the inventions arising out of the project shall be dealt in accordance with rules of the Council. The know-how generated from the project will be the joint property of the Investigators and KBC/KSCSTE. Transfer of technology generated shall be done in consultation with the Council.
21. Due acknowledgement of Kerala Biotechnology Commission, Kerala State Council for Science, Technology and Environment must be given in all the publications/patents originating from the research work.
22. Projects not operational for more than one year may be treated as closed and the Fellow should return the money through official procedures

We agree to the terms and conditions stated above.

Name & Signature of the KBiREF Fellow

Name & Signature of the Co- Investigator (Permanent Faculty/ Scientist)

Name & Signature of the Head of the Department

Name & Signature of the Head of the Institution with Seal

Place:

Date:

(Office Seal)