

KERALA STATE COUNCIL FOR SCIENCE, TECHNOLOGY & ENVIRONMENT

GUIDELINES FOR EMERITUS SCIENTIST SCHEMES 2023

SI No	Particulars	Details
1.	Name of the Scheme	KSCSTE Emeritus Scientist Scheme
2.	Beneficiary group	<ul style="list-style-type: none"> Retired scientists / Academicians in Kerala with commendable scientific achievements.
3.	Objectives of the scheme	<ul style="list-style-type: none"> Tap knowledge and to provide support to superannuated outstanding scientists to pursue research in their respective field of specialization. To utilize their talent and use their experience in addressing state level important issues.
4.	Who can apply	<ul style="list-style-type: none"> Candidates should be retired scientists / academicians in Kerala by birth or domicile and should have worked as a scientist / academician in reputed institutions with commendable scientific achievements. Candidate should apply within 5 years of superannuation. Candidate should have published a minimum of 3 peer reviewed research papers in SCI indexed journals with impact factor greater than 2.0 or should have filed at least one patent in the last 3 years of application. Those who have availed Emeritus Scientist Fellowship earlier (from KSCSTE or elsewhere) are not eligible to apply.
5.	Age limit & relaxation	<ul style="list-style-type: none"> Candidate should apply within 5 years of superannuation.
6.	Kerala affiliation	<ul style="list-style-type: none"> Applicant should be a Permanent Resident of Kerala.
7.	Research Centre for Emeritus Scientist	Research centre should be one of the R&D Centres of KSCSTE
8.	Publication requirements	<ul style="list-style-type: none"> Candidate should have published a minimum of 3 peer reviewed research papers with SCI impact factor greater than 2.0 or should have filed for at least one patent in the last 3 years of application.
9.	Quantum of support	Emeritus Scientist Fellowship @ Rs. 31,000 per month, Annual Contingent grant of Rs. 1,00,000/- and assistance of a Project Fellow can be availed for the period of the scheme.
10.	Duration of the project	Maximum duration – 3 Years
11.	Release of grant	Grant is released to Head of the Institution , through National Electronic Fund Transfer (NEFT)
12.	Selection process	<ul style="list-style-type: none"> Preliminary scrutiny for eligibility verification Technical review by five subject experts Presentation of Project Proposal in the Programme Advisory Committee (PAC) meeting and recommendation by PAC Execution of Agreement Issue of Sanction Order and release of first installment
13.	Mode of Application	Online

1. Social Relevance and tangible output

KSCSTE Emeritus Scientist Scheme envisages to effectively deploy the expertise and skill set of outstanding superannuated professionals to pursue research in their area of specialization leading to the creation of knowledge base and qualitative interventions that address concerns relevant to the state of Kerala.

2. Commercialization Efforts

Projects which have commercialization potential will be identified by the Programme Advisory Committee and necessary instructions will be issued on commercialization of research outcome.

3. Maximum grant amount and duration

Selected candidates are eligible for (i) Monthly fellowship of Rs. 31,000/- for a maximum period of 3 years (ii) An annual Contingent grant of Rs. 1,00,000/- eligible for the entire project duration and (iii) Technical Assistance in the form of Project Fellow.

Project duration: Maximum 3 years.

4. Procedure of operation of the scheme.

Scrutiny of the Application

Preliminary scrutiny of the application is carried out for verification of basic eligibility conditions and supporting documents.

Peer review – All eligible applications are subjected to peer review by five subject experts (3 *within* & 2 *outside state*) in the relevant area of research. Proposals with at least three reviews graded greater than 5 (*on 10 point scale*) are only considered for further processing.

Presentation before Expert Committee

Proposals which have passed the peer review requirements will be invited for presentation before the Programme Advisory Committee. One or two reviewers will serve as additional Subject Expert during the PAC meeting. On favorable recommendation by the PAC, the proposal will be considered for funding by KSCSTE. The applicants will be informed of the decision and will be asked to execute an Agreement as per the guidelines of the scheme.

5. Issuing Sanction Order and release of 1st installment

• Date of start of the Project:

On execution of Agreement by the candidate, KSCSTE will issue the Sanction Order which will also specify the yearly maximum allocation of grant under each item of expenditure. KSCSTE will release the 1st year grant immediately on issue of Sanction Order subject to the availability of fund. The grant will be transferred to the bank account of the Head of Institution through electronic clearing facility from Government treasury. The Date of start of the Project will be the joining date of the concerned Research Centre.

On joining the Research Centre, the Emeritus Scientist should communicate the actual ***“Date of Start”*** of the project to KSCSTE, in prescribed format within one month of joining. This date is significant since all further processing of the grant is based on **Project Year**.

6. Submission of Progress Report:

The Emeritus Scientist should submit Annual Progress Report to KSCSTE on *Project Year basis*, in prescribed format. On completion of the tenure of programme, the emeritus scientist should submit detailed Final Technical report (FTR) of the research work done during the entire period of fellowship.

7. Progress Monitoring/Review procedure

It is mandatory that all Emeritus Scientist should present the progress of their work in the Group Monitoring Workshop which will be held after the completion of first and second year project period respectively. Subsequent release of grant will be subject to the recommendation of the Committee. The Workshop will provide opportunity to review the progress of the work based on which any specific requests on technical/financial/duration of the project are discussed for appropriate decision by the Council.

8. Periodic submission of SE & UC

On completion of first and second project year, in addition to the Annual Progress Report and the list of publications, the Emeritus Scientist should submit Statement of Expenditure & Utilization Certificate for the previous project year from the Head of Institution, within one month. On completion of the tenure of programme, the Emeritus Scientist should submit Consolidated Statements of Expenditure and Utilization Certificate to KSCSTE, within 3 months of the date of completion of the project.

9. Release of grant

- a.** The grant is transferred to the Head of the Institution through online account transfer. 1st year grant will be released along with the initial sanction order. The 2nd year and third year grant will be released by KSCSTE on review of Annual progress of the work by the Group Monitoring Committee along with the receipt of the Statement of Expenditure and Utilization Certificate .
- b.** The 3rd year grant will be released by KSCSTE on receipt of Statement of Expenditure and Utilization Certificate subject to the condition ***of publication of at least one research paper in a refereed Journal/intimation on acceptance of research paper (or secured at least one patent)*** based on the first and second year research work.
- c.** If the emeritus scientist have not published ***at least one research paper in a refereed Journal/intimation on acceptance of research paper/ filed at least one patent*** based on the first and second year research work, the fellowship for the first 9 months of 3rd project-year only will ONLY be released by KSCSTE. Fellowship for the remaining 3 months and the Contingency grant for the 3rd year will be released Only upon completion of the project and settlement of grant subject to submission of copy of publication/intimation on acceptance of research paper in any of the refereed journals.
- d.** KSCSTE deserves right to terminate the programme at any time if it is found that satisfactory progress is not made in the implementation of the project.

10. Other necessary conditions as per the scheme

- i** The unutilized portion of the grant (along with the interest accrued) at the end of the project period should be refunded to Council by DD in favor of ***Member Secretary, KSCSTE***
- ii** Emeritus Scientists who publish technical/scientific papers based on the research work done under the scheme should acknowledge the assistance received from KSCSTE.

- iii. The Emeritus Scientist should not enter into collaboration with a foreign party (individual/ industry) without prior approval of the Council.

11. Project Completion documents

- Final Technical Report (FTR)
- Statement of Expenditure and Utilization Certificate (3rd year & Consolidated)- in original.
- List of publications (in format)

12. Re-appropriation of Funds and Extension details

The Fellowship and Contingent grant sanctioned on yearly basis cannot be re-appropriated. Extension of project is normally not allowed. However, in genuine cases, a maximum period of six months of extension will be allowed with no additional financial commitments during the extended period. Such requests if any, should reach the Director, KSCSTE at least 2 months in advance before the initially scheduled date of completion.

13. General Conditions if any - like Disqualification in any form of canvassing etc.

Selection is done purely on merit basis. Canvassing in any form will lead to disqualification.

14. Uploads for online submission of applications

1. Photo of applicant
2. Proof on permanent Residency in Kerala
3. Certificate of Ph.D
4. Reprints of Research Publications in the last 3 years of application (*Full length paper*)
5. Biodata of Applicant (*include List of publications*).
6. Proof of Superannuation duly endorsed by the head of the institution.
7. Consent letter from the head of the host institution.
8. Declaration by the candidate