

UTILIZATION CERTIFICATE
KSCSTE -OZONE DAY CELEBRATIONS -2019

Title of Programme:.....

Date of Programme conducted:.....

Venue:

KSCSTE-File No:.....

Certified that out of Rs. sanctioned by Kerala State Council for Science, Technology and Environment as per Provisional Sanction Letter No. dated....., towards financial assistance for the conduct of....., an amount of Rs. was utilized for the purpose for which it was sanctioned, leaving a balance of Rs.at the close of as shown in the Statement of Expenditure annexed

**Name & Signature
of Co-ordinator**

**Name & Signature
of Head of the Institution
with seal & date**

**Name & Signature of
*Finance Officer
with seal & date**

Office Seal with date

**Central Government Institutions/ State Government Institutions/ University Departments/ R&D Centres of KSCSTE*

STATEMENT OF EXPENDITURE
KSCSTE- OZONE DAY CELEBRATIONS 2019

Title of Programme:.....

Date of Programme conducted:

Venue:.....

KSCSTE-File No.:.....

Receipts	Amount (Rs)	Expenditure/Payments	Amount (Rs)
1. Total Amount sanctioned from KSCSTE		1. Organizing Expenses	
		2. Honoraria	
		3. Travel Expenses	
		4. Publicity Expenses	
		5. Refreshments	
TOTAL		GRAND TOTAL	

Certified that I have exercised all kinds of checks to see that the KSCSTE grant has been utilized for the purpose for which it was sanctioned by KSCSTE as per vide Council Provisional Sanction Letter No., dated.....

**Name & Signature
of Co-ordinator**

**Name & Signature
of Head of the Institution
with seal & date**

**Name & Signature of
Finance Officer *
with seal & date**

Office Seal with Date

** Central Government Institutions/ State Government Institutions/ University Departments/ R&D Centres of KSCSTE*