UTILIZATION CERTIFICATE

FOR THE FINANCIAL YEAR – ………………………

1. Title of the Project/Scheme:
2. Name of the Institution:
3. Principal Investigator
4. KSCSTE sanction Order No. & date:
5. Head of account as given in the original sanction order:
6. Amount brought forward from the previous project:
   i. Amount:
   ii. Letter No:
   iii. Date:
7. Amount received during the financial year:
   i. Amount:
   ii. Letter/Order No:
   iii. Date:
8. Total amount that was available for expenditure:
   (Excluding commitments) (Sl.No.6+7)
9. Actual expenditure (excluding commitments):
   Rs.
10. Balance amount available at the end of the project year:
11. Unspent balance refunded, if any (please give details of cheque no. etc.):
12. Amount to be carried forward to the next project year (if applicable):

CERTIFICATE

Certified that out of Rs.----------------------- of grant sanctioned during the year ----------- in favor of --------------------------------- under this Council order No.---------------------- dated---------------- and Rs.---------------- on account of unspent balance of the previous year, a sum of Rs. ------------- has been utilized for the purpose of---------------------- for which it was sanctioned and that the balance of Rs.------------ remaining unutilized at the end of the year has been surrendered to Council (vide Chelan No. --------------------- dated----------------) will be adjusted towards the grant payable during the next year i.e., ---------------------.

Signature of P.I

Signature of Registrar/Accounts Officer/
Signature of HoI/Chartered Accountant

Date

Date

Date

Also, certified that I have satisfied myself that the conditions on which the grant amount was sanctioned have been fulfilled /are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which it was sanctioned:

Kinds of checks exercised.
1.
2.
3.
4.

Signature of HoI

(Office Seal with date)