

Agreement

KSCSTE POST DOCTORAL FELLOWSHIP

TERMS & CONDITIONS

(To be executed in a bond paper of ₹100/-)

1. The selected Post Doctoral (PD) Fellow will be eligible for a monthly fellowship of ₹32,000/-for two years. An annual contingent grant of ₹50,000/-and 10% H.R.A also will be granted to the PD fellows.
2. The PD fellowship will be given for a period of two years.
3. Candidates should be a Keralite by birth / domicile and must produce an undertaking from any of the recognized research centers/departments / institutes of the Kerala State (or outside Kerala State with justification in terms of the smooth implementation of the research work) stating that they will extend all facilities for the particular PD Fellow in the concerned laboratory/institute. He / She may be attached to a senior investigator.
4. The PD Fellow should join in a suitable institution under the Council or any R&D Institution / University other than his / her parent institution so as to get exposure in a new research environment.
5. PD Fellowship will be released in advance in lump sum each year through the institution in which the research is carried out. The fund should be utilized only for the purpose for which it has been sanctioned. The interest accrued if any will have to be reflected in the statement of expenditure, which will be adjusted from the subsequent years' grant.
6. The amount should be drawn by the Institution and released to the PD Fellow only by means of cheque. A separate cashbook should be maintained for the purpose by the institution, which will be open for scrutiny of KSCSTE or any agency deputed by the KSCSTE. Receipt and Expenditure relating to the PD fellowship should be entered in the Cash Book simultaneously with the transactions. The designation of the drawing and disbursing officer of the institution shall be mentioned in the cheque. Balance amount with interest accrued if any in the account should be mentioned in the Utilization Certificate and will be adjusted against future release. Unutilized amount at the completion / termination of PD fellowship will be refunded with interest to KSCSTE.
7. **Group monitoring workshop will be conducted for the periodic review of the work. A progress report of the work has to be submitted to the KSCSTE within three months after the completion of the first year and within six months after second year with the remarks of the Head of Institution where they are undertaking research. The subsequent installments will be disbursed by KSCSTE only after receiving satisfactory progress reports and audited statement of expenditure & Utilization Certificate from the Head of institution (for Govt. Institution / University) or chartered accountant (for Aided or Private Institution) based on the review of**

external experts. On completion of the tenure of fellowship the PD fellow must submit detailed Final Technical Report of research work done during the entire period of fellowship and audited statements of expenditure to the KSCSTE.

8. The PD fellowship will be purely on contract basis and will not be eligible for any service benefits.
9. PD fellows shall not discontinue his/her PD fellowship without prior approval of KSCSTE. In case he/she wishes to discontinue the fellowship prior to completion of the tenure, he / she must submit the resignation to the KSCSTE through the mentor / supervisor indicating specific reasons for not continuing the PD fellowship. The PD fellowship shall cease from the date stipulated in the letter approving the resignation. The PD fellows who thus resigned must send a detailed consolidated report of the research work done during the period of PD fellowship and audited financial statements through the mentor/supervisor to KSCSTE, within one month of accepting the resignation.
10. The PD fellow shall inform KSCSTE about any achievements, patents and submission/ publication of any research paper arising out of the research work done during the tenure of the PD fellowship.
11. Due acknowledgement to KSCSTE will be given in all the publications/patents emanating from the research work.
12. PD fellows availing any other source of financial assistance / stipend from other State/central funding agencies will not be simultaneously eligible for KSCSTE PD fellowship. The PD fellow should furnish an undertaking to the effect that he / she is not availing financial assistance / stipend from any other source simultaneously.
13. For administering the KSCSTE PDF, the rules of the host institute may be applied.

I do hereby agree to adhere strictly to the above terms and conditions for availing PD fellowship of KSCSTE.

Name of the PD Fellow
Signature with date

Name of the Mentor
Signature with date

Name of Head of the Institution
Signature with date

(Round Seal)