

## Format for Quarterly Progress Report

(From ..... to .....)

1. Scheme/Programme:
2. Title of the project:
3. Name of Institution
4. Name and designation of  
Principal Investigator (with mobile No.)
5. Total amount sanctioned:
6. First year grant released:
7. Council Order No. & Date:
8. Duration of the Project:
9. Date of start of the project:
10. Objectives of the project:
11. Equipments procured (with description, quantity and cost):
12. Progress made so far (which should include financial as well as physical progress):
13. Funds utilized, head wise:
14. Field visits/tours conducted, if any:
15. Problems/challenges, if any, :

**Signature of Principal Investigator**

**Signature of Head of the Institution**

**Office seal with date**