

## UTILIZATION CERTIFICATE

FOR THE FINANCIAL YEAR .....

1. Title of the Project/Scheme:
2. Name of the Institution:
3. Principal Investigator
4. KSCSTE sanction Order No. & date:
5. Head of account as given in the original sanction order:
6. Amount brought forward from the previous project year quoting Council letter number and date in which the approval to carry forward the said amount was given  
i Amount :  
ii Letter No :  
iii Date :
7. Amount received during the financial year (Please give Council letter/order no and date)  
i. Amount :  
ii Letter/Order No. :  
iii Date :
8. Total amount that was available for expenditure; (Excluding commitments) (Sl.No.6+7)  
Rs.
9. Actual expenditure (excluding commitments) incurred during the project year  
Rs.
10. Balance amount available at the end of the project year:
11. Unspent balance refunded, if any (please give details of cheque no. etc.):
12. Amount to be carried forward to the next project year (if applicable):

### CERTIFICATE

Certified that out of Rs.----- of grant sanctioned during the year -----in favor of -----under this Council order No.----- dated-----and Rs.----- on account of unspent balance of the previous year, a sum of Rs. -----has been utilized for the purpose of-----for which it was sanctioned and that the balance of Rs.----- remaining unutilized at the end of the year has been surrendered to Council (vide Chelan No. ----- dated-----) will be adjusted towards the grant payable during the next year i.e., -----.

**Signature of P.I**

Date

**Signature of Registrar/  
Signature of HoI**

Date

**Accounts Officer/  
Chartered Accountant**

Date

Also, certified that I have satisfied myself that the conditions on which the grant amount was sanctioned have been fulfilled /are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned:

Kinds of checks exercised.

- 1.
- 2.
- 3.

4.

**Signature of HoI**

(Office Seal with date)