



CENTRE OF EXCELLENCE IN MICROBIOME

An initiative of the Govt. of Kerala under KSCSTE

KINFRA Film and Video Park, Chanthavila, Kazhakoottam, Thiruvananthapuram, Kerala 695585, India.

NOTICE INVITING QUOTATION

Quotation Number	CoEM/Purchase/Misc/Con/2025/01-QTN
Date of publishing the Quotation	15/05/2025
Due date and time for receipt of quotations	23/05/2025; 10:00 AM
Date and time for opening of quotations	23/05/2025; 12:30 PM
Designation and address of officer to whom the quotation is to be addressed	The Director Centre of Excellence in Microbiome, First floor- RGCB Bio Innovation Center, KINFRA Film & Video Park, Kazhakkootam, Thiruvananthapuram, Kerala – 695585
Superscription: Quotation for Genomic DNA purification kit	

Sealed quotations are invited from AUTHORISED AGENTS/AUTHORISED SUPPLIERS, preferably from Kerala, for the supply of the materials specified in the schedule attached below/overleaf for the use of Centre of Excellence in Microbiome.

GENERAL TERMS AND CONDITIONS

- Period of Delivery: Within 30 days from the date of supply order at the **Centre of Excellence in Microbiome, First floor- RGCB Bio Innovation Center, KINFRA Film & Video Park, Kazhakkootam, Thiruvananthapuram, Kerala – 695585.**
- The quoted rates should be inclusive of GST, freight, handling, loading, unloading, installation, testing and training etc.
- The bidder should have valid GST registration and the same must be mentioned in the quotation.
- The bidders must submit their manufacturer's authorisation certificate along with the quotation.
- The bidders must submit the quotations and technical compliance statement as per the format attached as **Annexure I** and the undertaking as per **Annexure II** on their own papers/letter head with seal and sign. The technical details such as make, model, catalogue number, drawings/pamphlets etc. so as to confirm that the offered product is meeting the technical specification as per schedule of supply are to be submitted along with the quotation.
- If any license or permit is required, bidders must specify in their quotation and also state the authority to whom application is to be made.
- The maximum period required for delivery of the articles should also be mentioned.
- The quotations will be opened at the prescribed time in the presence of the bidders or their authorized representatives who may wish to be present at that time.
- Acceptance of the quotation constitutes a concluded contract.
- CoEM reserves the right to cancel the order in case the items are not supplied within the stipulated period or non-fulfilment of contractual obligations.

- Payment will be made only after the satisfactory supply and submission of invoice in duplicate. In case of any defects, the material shall be replaced immediately prior to the release of the payment.
- The quotation should be addressed to;

Superscription: Quotation – Genomic DNA Purification Kit

Address:

**The Director,
Centre of Excellence in Microbiome,
First floor- RGCB Bio Innovation Center,
KINFRA Film and Video Park, Kazhakkootam,
Thiruvananthapuram, Kerala-695 585.**

Director, CoEM

**Place: Thiruvananthapuram
Date: 14.05.2025**

SCHEDULE OF SUPPLY

Sl No.	Description of the item	Specification	QTY	Catalogue No.	Make
1	Wizard Genomic DNA Purification kit	<p>Manual, solution-based extraction method</p> <p>DNA extraction from blood, animal and plant cells, bacteria (Gram positive and negative) or yeast</p> <p>Suitable for downstream applications including amplification, restriction digestion and membrane hybridisations</p> <p>Unit size: 500 isolations x 300 µl</p>	01 No.	A1125	Promega

ANNEXURE I

[To be submitted on letter head of the supplier]

QUOTATION / BID**PART A**

1	Name of the firm	
2	Quotation No.	CoEM/Purchase/Misc/Con/2025/01-QTN
3	Address for Correspondence	
4	Contact number : (a)	
	(b)	
5	E-mail ID	
6	PAN (Copy to be enclosed)	
7	GST Number (Copy to be enclosed)	
8	Have you been authorised by the manufacturer for sale of items specified in the schedule of supply? (Certificate to be enclosed)	
9	Is a license or permit required for the supply of items specified in the schedule of supply? If yes, mention the authority to apply to	
10	No. of days within which the items can be delivered to CoEM (Maximum: 30 days)	

Place:**Signature****Date:****Name of the authorized Signatory.**

(Seal of the Company /Firm)

PART B

SL No.	Description of the items	Specification	QTY (nos)	Cat. No.	Make	Total price INR	GST @ rate	Amount
1	Wizard Genomic DNA Purification kit	Manual, solution-based extraction method DNA extraction from blood, animal and plant cells, bacteria (Gram positive and negative) or yeast Suitable for downstream applications including amplification, restriction digestion and membrane hybridisations Unit size: 500 isolations x 300 µl	01 No.	A1125	Promega			
Total Amount (Inclusive of Taxes) _____								
Total Amount in words (Inclusive of Taxes) _____								

Place:

Signature

Date:

Name of the authorized Signatory.

(Seal of the Company /Firm)

ANNEXURE II

[To be submitted on letter head of the supplier]

To,

**The Director
Centre of Excellence in Microbiome**

UNDERTAKING BY THE TENDERER

I/We _____ have carefully gone through the various terms and conditions mentioned in the quotation notice No. CoEM/Purchase/Misc/Con/2025/01-QTN Dated 15-05-2025 for the supply of Genomic DNA purification kit including annexures.

I hereby sign this undertaking as token of our acceptance of various conditions mentioned in quotation notice.

Place: _____

(Authorized Name & Signatory of Agency/firm with seal)

Date: _____