



CENTRE OF EXCELLENCE IN MICROBIOME

An initiative of Govt. of Kerala under KSCSTE

KINFRA Film and Video Park, Kazhakootam,
Near Sainik School, Chanthavila, Thiruvananthapuram, Kerala 695585

No:CoEM/Website/2025/01-QN

Date: 14/05/2025

NOTICE INVITING QUOTATIONS

For Security Audit of Official Website of Centre of Excellence in Microbiome (CoEM)

The Centre of Excellence in Microbiome (CoEM) invites quotations from CERT-IN empanelled agencies for the security audit of the official CoEM website.

Please submit your competitive quotation in a sealed envelope on or before **23.05.2025 at 11:00 AM**, along with the required details specified in the *Terms and Conditions* and *Annexure II*, to the address provided in the *Terms and Conditions*, as per the submission guidelines.

The Technical Details/Scoping Sheet is attached as *Annexure I*.

I. TERMS AND CONDITIONS

The security audit certificate shall comply with CERT-In standards and adhere to the guidelines issued by the Government vide Order G.O.(Ms) No.8/2019/ITD dated 22/04/2019, G.O (Ms) No.44/2021/ITD Dated 22.12.2021, and any subsequent orders or guidelines in force. The audited web applications will be hosted at the Kerala State Data Centre post completion of the security audit.

1. ELIGIBILITY CRITERIA

- a) The firm must be empanelled with CERT-In for Website Security Audit.
- b) Documentary evidence of the firm's PAN and GST registration must be furnished.

Quotation not satisfying the above criteria and/or not accompanied by the requisite documentary proof shall be rejected.

2. SUBMISSION OF QUOTATION

1. Copy of GST Registration Certificate
2. Copy of PAN Card
3. Copy of authorization letter confirming current CERT-In empanelment status.
4. A list of the firm's owners/partners, along with a self-declaration certificate stating that:
 - a. The firm is not blacklisted by any Government Department or Public Sector Undertaking (PSU), and No criminal case is registered against the firm or its owners/partners anywhere in India.
5. All other supporting documents as required in the quotation notice.
6. The quotation should be submitted in the format prescribed at Annexure-II.

The quotation should be submitted in a **sealed cover** containing the documents mentioned above. Intending bidders may submit the quotation on their own letterhead. The cover should be superscribed: **"Quotation for the Security Auditing of the Official Website of the Centre of Excellence in Microbiome"** and addressed to:

The Director, Centre of Excellence in Microbiome
RGCB Bio Innovation Center 1st Floor, KINFRA Film and Video Park, Kazhakootam,
Near Sainik School, Chanthavila, Thiruvananthapuram, Kerala 695585

3. CONTACT DETAILS

The offer must contain the name, office and email addresses, and telephone/mobile numbers of the authorised person(s), along with their signatures.

Unsigned or unstamped offers shall not be accepted.

4. PRICING

Prices must be quoted in Indian Rupees only. All applicable taxes, duties, and levies must be clearly indicated.

5. COMPLETION PERIOD

The initial Security Audit Report shall be submitted to CoEM within three (3) weeks from the date of issuance of the **Work Order** by CoEM. Any subsequent reports, if applicable, shall be submitted within eight (8) working days from the date of receipt of the patched version of the website/application for re-testing.

6. SIGNING OF QUOTATION

All pages of the quotation must be signed and sequentially numbered by the bidder.

7. TERMS OF PAYMENT

100% payment will be made upon successful completion of the security audit, subject to the satisfaction of the institute and compliance with the stipulated terms and conditions.

TDS will be deducted at source as per applicable rules.

8. PENALTY CLAUSE

The work must be completed within **3 weeks** from the date of issue of the work order by CoEM. Any delay beyond 3 weeks shall attract a penalty at the rate of 0.5% of the total value of the work order per week of delay, subject to a maximum of 5% of the work order value.

9. RIGHT OF REJECTION

The Director, CoEM reserves the right to accept or reject any quotation without assigning any reason.

10. QUOTATION FORMAT

The rates should be quoted strictly in the following Annexure II format; failing which the offer will not be considered. Incomplete or conditional quotes will not be entertained.

11. LAST DATE OF SUBMISSION

The last date for receipt of quotations is **23.05.2025 at 11:00 AM**. **Late quotations will not be accepted, and any delay due to postal or courier services will not be considered a valid reason for late submission.** Quotations will be opened on **23.05.2025 at 12:00 PM** in the presence of the bidders or their authorized representatives who choose to attend.

DIRECTOR, CoEM

*Encl:- 1. Annexure I- Technical Details/Scoping Sheet
2. Annexure II- Quotation / Bid Format*

Annexure I		
Security Audit Scoping Sheet for Web Applications		
	Name of the Organisation	Centre of Excellence in Microbiome
	Office Address:	KINFRA Film and Video Park, Chanthavila, Near Sainik School P O, Kazhakkootam, Thiruvananthapuram 695585
	Nodal Contact Person:	Dr. Mahesh S Krishna
	Nodal Officer's Contact Number:	91 8138999099
	Official Email ID :	coemkscste@gmail.com
Web Application Scoping Sheet for Security Assessment		
S.No.	Web Application Assessment Details	Description
1	Web Application Name & Description :	CoEM Official Website, Wordpress V 6.7
2	Web Application URL :	https://web.cdit.live/coem
3	Type of application Web/Application/Mob/Rest/Thick/Thib instance to assesses & number of Application	Web
4	How many login systems to assesses?	1
5	How many static pages to assesses? (Approximate)	50
6	How many dynamic pages to assesses? (Approximate)	1
7	Do you need fuzzing performed against this application?	Yes
8	Do you need want role-based testing performed against this application?	No
9	Do you need want credentialed scans of web applications performed?	Yes
10	Back-end Database(MS-SQL Server, PostgreSQL, Oracle, etc.)	MYSQL
11	Authorization No. of roles & types of privileges for the different roles	2 Roles (Admin and Editor)
12	Whether the application contains any content management module (CMS) (If yes then which?) If its is Portal do mention please	Wordpress
13	Front-end Tool [Server side Scripts] (i.e. ASP, Asp.NET, JSP, PHP, etc.) - PHP	PHP
14	Operating System Details(i.e.Windows-2003, Linux, AIX, Solaris, etc.)	Linux
15	Application Server with Version (i.e. IIS 5.0.Apache, Tomcat, etc.)	Apache
16	Total No. (Approximate) of Input Forms	1
17	Total No. of input field	2
18	Total No. of login modules	1
19	Number of Web Services, if any	Nil
20	Number of methods in all web services ?	
21	Number of URL's require to assesses ?	1
22	Is this REST /SOAP based Application	NA

QUOTATION FOR CONDUCTING THE SECURITY AUDIT OF OFFICIAL
WEBSITE OF CoEM

QUOTATION / BID (On Company Letterhead)

1	Name of the Bidder	
2	Address for Correspondence	
3	Contact number : (a)	
	(b)	
4	E-mail ID	
5	PAN (Copy to be enclosed)	
6	GST Number (Copy to be enclosed)	
7	List of Clients, Govt. as well as reputed private organizations	

I/We hereby submit the quotation for conducting the Security Audit of the web application of the Centre of Excellence in Microbiome (CoEM), as per the scope of work provided, within the specified timeline, and in accordance with the terms and conditions of Quotation Notice No: CoEM/Website/2025/01-QN dated 14/05/2025. By submitting this quotation, I/We also accept all the terms and conditions outlined in the Notice.

Description	Price Quoted (in Rs)	GST (%)	Total Cost (Rs.)
(i)	(ii)	(iii)	(iv)
Security Auditing of official website of CoEM			

Thus, the total amount quoted including GST and applicable all other charges is
Rs _____/- (Rupees _____)

The quoted rate must remain valid for the duration of the contract, starting from the date of opening of the financial bid.

Place _____ Signature _____

Date _____ Name of the authorized Signatory. _____

(Seal of the Company /Firm)