**KERALA STATE COUNCIL FOR SCIENCE, TECHNOLOGY AND ENVIRONMENT**

**WOMEN SCIENTISTS DIVISION**

**Back to Lab Programme - Utilization Certificate**

*(to be submitted for each project year)*

1. Project Reference No:
2. Name and Address of the Woman Scientist

(Include Telephone, Mob, Fax and E-mail ID):

1. Name and Address of the Scientist Mentor

(Include Telephone, Mob., Fax and E-mail ID):

1. Title of the Project/Scheme:
2. Name of the Institution:
3. Total outlay of the project:
4. Amount sanctioned for the project year :
   1. Amount:
   2. Letter/Order No.
   3. Date:
5. Total amount available for expenditure *(Include* :  **:**

*amount carried forward(sanctioned additionally*

*towards previous year commitments, if any) .*

1. Total expenditure during the Project year :

1. Balance amount available at the end of the project year :

**CERTIFICATE**

Certified that out of a total sum of **Rs…………………../-** available during …project year vide Sanction order No…………….... dated………………. in favour of … ………………………, a sum of Rs. …………….. has been utilized for the purpose for which it was sanctioned and that the balance amount of Rs……………. (*remaining unutilized at the end of the ……project year has been adjusted towards the grant due for release* **/** *refunded to KSCSTE vide………* )

**Signature :** Woman Scientist Scientist Mentor Chartered Accountant

*(with date)*

Head of the Institution

(Seal)

**KERALA STATE COUNCIL FOR SCIENCE, TECHNOLOGY AND ENVIRONMENT**

WOMEN SCIENTIST DIVISION

**BACK TO LAB PROGRAMME- Statement of Expenditure ;** yearly submission

(for 1st / 2nd / 3rd year)

*(Project Year from \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_)*

1. Project Reference No:
2. Title of the project:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.**  **No** | **Sanctioned Head of Expenditure** | **Amount sanctioned (Rs)** | **Total Expenditure Incurred (Rs)** | **Unspent balance**  *(if any)-* (Rs) |
| *Include amount carried forward towards commitments in the previous year (if any)* | |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total** | |  |  |  |

Funds released so far: ---------------------

Date of start of project: ---------------------

Signature :

with Date Principal Investigator Scientist Mentor Chartered Accountant

Head of the Institution

(Seal)