



**Kerala State Council for Science Technology & Environment
Sasthra Bhavan, Pattom P.O. Thiruvananthapuram 695004**

**Guidelines for filling online application for the post of
Junior Scientist**

The Online application has two parts

- One time Registration
- Filling up of Detailed Application form

Documents to be uploaded

- a)** Scanned color passport size photograph (taken within 6 months from the date of publication of this notification) in JPEG format. (Maximum size 30 KB. Image dimension of the photograph should be in 150 (width) x 200 (height) pixels). The photograph should be without cap and spectacles; and the face should be visible legibly. Application with blurred photograph will be rejected.
- b)** Scanned signature in JPEG format (maximum size 30 KB. Image dimension of the signature should be in 150 (width) x 100 (height) pixels). Applications with illegible signature will be rejected
- c)** Scanned copy of prescribed Photo Identity proof bearing the Date of Birth (Masked Aadhar, Electoral ID Card, Passport, Driving License) in PDF format (Maximum size - 1 MB).
- d)** Candidates who claims reservation (OBC, SC/ST) Candidates who would like to claim reservation benefits with respect to age relaxations (OBC,SC/ST) must upload copy of caste certificate issued by a competent Government authority in the last one year in PDF format (maximum size 1 MB.)

- e) Candidates must enter the details of the Graduation, Post-Graduation and upload Graduation, Post-Graduation certificate and final year consolidated Mark List of Graduation and Post-graduation (PDF format - maximum size 1 B each for each document).
- f) Candidates who possess basic qualification MSC must upload scanned copy of Ph.D. certificate, and one page summary of their Ph.D work Since P.h.D is not mandatory for all other qualifications mentioned in the notification those who possess the same may upload scanned copy of their Ph.D. certificate, and one page summary of their Ph.D work (PDF format - maximum size 1 MB each for each document).
- g) Candidates those who are currently working in permanent positions in Government departments/organizations can upload scanned copy of the NOC issued by the current employer in PDF format with maximum size of 1 MB
- h) Candidates may upload scanned copy of experience certificate (PDF format with maximum size- 1 MB each for each certificate.)
- i) Candidates must upload details of publication in PDF format (maximum size of 1 MB.)

IMPORTANT NOTICE

- Before submission of the online application, candidates must check that they have entered correct details in each field of the form. After submission of the online Application Form, no change/ correction/ modification will not be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, byhand, Phone etc. will not be entertained.
- **Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid inability or failure to login to the website on account of heavy traffic on the website during the closing days.**
- KSCSTE will not be responsible for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the KSCSTE.

